



TITLE: Animal Area Security and Access Control

Purpose: Access to FIT animal use areas must be strictly controlled to minimize health risks to both humans and animals. The following procedure is intended to ensure a minimally disruptive environment for FIT animals, to protect the health of persons and animals, to protect the confidentiality and integrity of FIT research, to prevent interruptions to research, and to ensure respect for the privacy and safety interests of FIT staff and students.

In compliance with the *Guide for the Care and Use of Laboratory Animals*, all animal use areas must have policies or standard operating procedures (SOPs) pertaining to animal contact, protective clothing/equipment, and conduct.

PROCEDURE: Access to animal use areas is limited according to levels of access described below as zone 1, zone 2 or zone 3. All individuals granted access to animal use areas must abide by the individual animal use area policies and SOPs pertaining to animal contact, protective clothing/equipment, and conduct.

1. Levels of Access

Zone 1 – Animal display areas (Panther Dining, President’s Office, DMES-Link, Commons); **public access**

Zone 2 – Teaching and research labs, and prep areas where animal activities occur;

Unescorted access during non-animal activities by those assigned to an active approved animal care and use protocol, departmental administration, and authorized staff members whose access is necessary for performance of job duties

Unescorted access during animal activities by those assigned to an active approved animal care and use protocol

Escorted access during animal activities by course roster students assigned to an active approved animal care and use protocol, departmental administration, and authorized staff members whose access is necessary for performance of job duties

Zone 3 – Long term animal housing areas (OLS rodent housing, Harris aquaculture project rooms, OLS snake housing, ARL snake housing);

Unescorted access by those assigned to an active approved animal care and use protocol, or those on a staff roster that indicates that they work, provide care or oversight in the animal use area

Escorted access by those needing infrequent or ancillary access to animal quarters, those not assigned to care for the animals in the area, and those not assigned to a protocol or those that have not completed the animal use training to safely access an animal area (visitors, volunteers, non-animal care workers, researchers observing procedures, facility maintenance personnel); *not to preclude emergency responses in animal areas*

2. For visits to animal areas, the host must inform the area manager of the visit and receive affirmation from the manager prior to the visitor's arrival. For visits to PI laboratories, no such notification is required.
3. For visits to animal areas, visitors must be accompanied by their FIT host (e.g., PI or designee, authorized Animal Compliance inspection team) at all times. For visits to PI laboratories, visitors must be accompanied by their FIT host when animals are present.
4. The visitor agrees to abide by the individual area SOPs pertaining to animal contact, protective clothing/equipment, and conduct. The host is responsible for ensuring compliance with applicable SOPs by all invited visitors.
5. All visitor activities must be consistent with campus Occupational Health and Safety rules as applicable. The host is responsible for ensuring such consistency for all activities undertaken by invited visitors.
6. The use of any recording device (e.g., film camera, digital camera, camera phones, digital recorder, sound recorder) is prohibited except as allowed by the IACUC, and animal compliance inspectors (FIT and government). See "Photography and Videography in FIT Animal Use Areas."
7. Access to FIT animal use areas may not be denied to government inspectors (e.g., OLAW, USDA, FWC). Such inspectors must abide by items 2-5 of this procedure.

Approved by the IACUC 14 July 2015

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