

## **DUTIES AND RESPONSIBILITIES OF THE RADIATION SAFETY OFFICER**

The radiation safety officer (RSO) is responsible for ensuring compliance with license terms and conditions and the applicable requirements of Chapter 64E-5, Florida Administrative Code (F.A.C.). Management has delegated to the RSO authority to fulfill the duties and responsibilities described throughout the radiation protection program and additional duties specifically indicated below.

- A. Ensure that all terms and conditions of the license and these regulations are complied with;
- B. Ensure that the sealed sources are leak tested as prescribed by the license;
- C. Ensure that radioactive materials are used only by individuals who are authorized by the license and that all individuals wear required personnel monitoring equipment;
- D. Maintain all records required by the license and state of Florida regulations. These records shall include personnel monitoring records, leak tests records, inventory records, training records for users, and receipt, transfer and disposal records;
- E. Ensure that radioactive materials are properly secured against unauthorized access or removal;
- F. Serve as a contact with the department for events such as the loss, theft or damage of radioactive material; and
- G. Ensure that all users read and understand emergency, operating and radiation safety procedures.

**In accordance with subsection 64E-5.213(7), F.A.C., the Florida DOH Bureau of Radiation Control will be notified in writing within 30 days after the RSO permanently discontinues performance of RSO duties. Notification will identify the new RSO and include documentation demonstrating that the new RSO is qualified to use radioactive materials.**