



Environmental Health & Safety

**Hazardous Materials & Dangerous Goods Shipping Review Form**

For any questions, concerns, or submission of completed form please contact the Environmental Health & Safety (EH&S) at [ehs@fit.edu](mailto:ehs@fit.edu) or 321-674-7562 or 321-674-7715.

**REQUESTOR INFORMATION:**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Department: \_\_\_\_\_ Phone: \_\_\_\_\_  
Location: \_\_\_\_\_

**CONSIGNEE (Destination Address):**

Contact Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address 1: \_\_\_\_\_  
Address 2: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_  
Country: \_\_\_\_\_

**DANGEROUS GOOD(S) DETAILS:**

Name of Chemical	CAS Number	Amount (g or ml)	Chemical State (gas, liquid, solid)	Container Size (height, length)	Special Requirements

\*Additional documents may be submitted with form if table above is inadequate for full chemical listing

**Please read and sign below:**

I certify that the chemical(s) I listed above for shipment is described truthfully to the best of my ability. All the information above is complete and accurate to the best of my knowledge.

Agree:  Electronic Signature: \_\_\_\_\_

**Instructions for shipment.**



### *Environmental Health & Safety*

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Packages from Florida Institute of Technology containing dangerous goods must be properly packaged, labeled and shipped according to Department of Transportation and International Air Transport Association Dangerous Goods Regulations.

Personnel within departments that wish to ship dangerous goods:

- If the department is shipping the hazardous materials, EHS must view the contains before they're placed in the shipping device (box) and sealed.
- Shipment of radioactive material must be coordinated through the EHS Radiation Safety Officer (RSO).