



Office of Greek Life  
Policies and  
Regulations

## **Fraternities & Sororities Defined**

For the purpose of this document, fraternities and sororities are defined as those private, voluntary associations with national and international affiliations with the National Panhellenic Conference (NPC), National Interfraternity Conference (NIC), National Pan-Hellenic Council (NPHC) or National Association of Latino Fraternities (NALFO) which meet the following criteria:

1. They have organizational goals which are social/service/fraternal rather than honorary, professional, service, religious or political. Membership in more than one such fraternal organization at once is not permitted.
2. They may select members according to subjective criteria, but they must act in accordance with the equal opportunity policy of the University. They may be entitled to single sex membership if they meet the provision of Section 86.14 of the regulations promulgated under Title IX of the U.S. Education Act Amendment of 1972.
3. They maintain a charter from their inter/national organizations and exist at Florida Tech with the approval of the Office of Student Life.
4. They agree to subscribe to the recommendations set forth in this document and the Greek Life Strategic Plan.

## **Mission**

The Florida Tech Greek Community inspires academic excellence, leadership, diverse community and campus involvement within all aspects of our daily lives. We provide the grounds for the development of well-rounded and balanced individuals who understand their responsibilities within a safe, social atmosphere and create life-long bonds through principles encompassed in our rituals.

Our Greek community continuously promotes unity among all, while maintaining active involvement in each chapter and a commitment to lifelong service.

## **Vision**

Our vision for the Florida Institute of Technology's Greek Life Community is to be the community of first choice for, undergraduates, parents, headquarters, alumni, members of the surrounding community, faculty and staff and to be the most respected organizations. The Greek Life Community grows through service, leadership, and education.

## **Values:**

Leadership Development  
Scholarship  
Service  
Character  
Loyalty  
Unity  
Respect  
Lifetime Support  
Communication

## **Governance**

Florida Tech recognizes Fraternities & Sororities through their Inter/national organizations appropriate membership in either NPC, NPHC, NIC, or NALFO; therefore, each local chapter is expected to actively participate in the respective council and abide by their policies, rules and standards.

InterFraternity Council Additional Documents- Constitution, By-laws, Recruitment Rules, Disciplinary Committee Document

Panhellenic Association- Constitution, By-laws, Recruitment Rules, NPC Manual of Information

Interfraternal Clause - Fraternities and Sororities are encouraged not to recruit those who are currently pledged to another fraternity or sorority. Also, members are not to slander the name of other fraternities or sororities at any time.

### **Establishment of New Chapters**

The establishment of any new fraternity/sorority chapter at Florida Tech must follow the procedures of the appropriate governing council and parent organization. The establishment of the new chapter must also meet the approval of the Director of Greek Life.

### **Housing**

Housed chapters either on campus in Panther Bay/Greek Village or off campus in a free standing building have additional responsibilities in ensuring the safety of their membership. Each chapter in housing off campus **must** have an annual fire inspection by the local fire department and a copy of the report must be submitted to the Director of Greek Life in the Office of Student Affairs. In addition, all housed chapters must perform a semesterly fire drill with all members and a report of this drill must be submitted to the Director of Greek in the Office of Student Affairs.

Sorority housing- Per the National Panhellenic Conference all sorority housing will be alcohol free regardless of the resident's age.

House Corporation Boards- The University believes that an active and involved HCB is an important component for the effective operation of chapter housing. This HCB entity can assist in the management of the affairs of the property.

Off-campus- Any chapter in off campus housing must meet state and local fire safety requirements and provide residents with copies of written leases.

### **Alcohol Policy**

- Consistent with Florida and Federal law, the minimum legal drinking age on or off the Florida Tech campus is 21. Underage possession or consumption of alcoholic beverages, public intoxication, driving or operating a motor vehicle or other mode of transportation while under the influence of alcohol or other substance, distribution or sale of alcohol, possession of a common source container, or excessive or rapid consumption of alcohol are violations of the alcohol policy.
- Possession, consumption or distribution of alcohol by any person who is under the age of 21 is prohibited. Possession, consumption or distribution of alcohol in any common space including but not limited to a hallway, stairwell, lounge or bathroom is prohibited.
- A student who is 21 years of age or older may possess and/or consume the permissible amount of alcohol in his/her residence hall room or apartment provided that no other individual under the age of 21 is present, unless that individual is the roommate. The door to the room or apartment must be closed when in possession or consuming alcohol. No guest under the age of 21 is allowed in the residence hall room of a 21-year-old student while alcohol is being consumed.
- An individual who is 21 years of age or older may possess and/or consume alcohol in the room of another 21-year-old student provided that no one under the age of 21 is present. Abiding by the alcohol policy is the responsibility of all students.
- Public intoxication is the appearance on campus or at a university activity in a state of intoxication. Facilitating, arranging or participating in any alcohol consumption activity that facilitates or

encourages competitive, rapid or excessive consumption of alcohol regardless of age is prohibited. Examples include without limitation, keg standing, alcohol luges and drinking games. Containers of alcoholic beverages over 40 ounces including but not limited to wine, beer, liquor, mini-kegs, beer balls, trash cans, tubs or punch bowls are prohibited. Individual possession of alcohol is limited to either one six-pack of beer or 40 ounces of liquor or wine per student who is at least 21 years old and is a resident of the room or apartment. Displays of alcohol beverages, funnels, empty alcohol boxes or containers, or shot glasses are prohibited.

- The sale of alcoholic beverages or consumption of alcoholic beverages outdoors and in public areas is prohibited, except at scheduled events approved by the Office of the Dean of Students.

### **Events with Alcohol**

- Any event sponsored by an individual student, group of students or recognized student organization (on or off campus) where alcohol is present must be a CLOSED Event. A closed event is defined as one in which:
  - A Social Event Registration form is submitted to the Director of Greek Life at least 24 hours before the event.
  - The event is BYOB or catered by a licensed third party vendor with distribution to individuals of legal age being monitored by a designated sober host or server.
  - A guest list is maintained at the door during the entire event and guests are signed in upon their arrival. The signed guest list must be submitted to the Director's office no later than three business days following the event if requested.
  - At no time may the number of persons at the event exceed the capacity limit established by the fire code for that building or area.
- Host Responsibility – The host of a registered event at which alcohol is present is responsible for the safety and behavior of all guests. The host is the individual, group or organization that holds the party or sponsors the event.
  - It is expected that hosts of social functions will have per 200 guests a minimum of one non-drinking member at the door, two non-drinking members as sober monitors and one non-drinking 21-year old or older member (or hire a person in place thereof) to distribute alcohol at a BYOB event.
  - If a group's (inter)national organization requires additional sober monitors, they must follow those requirements as well.
  - In addition, sufficient food and nonalcoholic beverages other than water must be provided. These must be visible and readily available to all guests and displayed with the same prominence as the alcoholic beverages.
- Advertisements – Reference to drinking or alcoholic beverages may not be made in any advertising or promotion of social events. Prohibited are words, pictures, emojis or drawings that denote alcoholic beverages, drinking alcoholic beverages or both. This includes social media.
- No individual, group or organization may charge in any way at an event where alcohol is present.
- No organization may co-sponsor/host events with an alcohol distributor, charitable organization or tavern (tavern is defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold or otherwise provided to those present.

### **Public Relations**

The following guidelines are provided to member organizations as a set of guidelines to follow when using any form of public relations or marketing. While the Interfraternity and Panhellenic Councils do not have authority over individual member behavior, it is strongly encouraged that each chapter adopt a public

relations and/or social media policy to ensure that each individual member is being held to a high standard when using social media and other public relations outlets.

### *Content*

- Member organizations will ensure that all advertisements, promotions and other publicly displayed items will be in good taste and with alignment with the expectations of the chapter, the governing council, the University and the inter/national organization.
- All advertisements, promotions and other publicly displayed items will not be insensitive, racist, or promote a negative stereotype of any sexual, religious, or ethnic group.
- All advertisements, promotions and other publicly displayed items will not be rude, lewd, or distasteful, promote drinking, promote sex or objectify the opposite sex in any form.
- All advertisements, promotions and other publicly displayed items will not make any references to alcohol in words or images.
- All advertisements, promotions and other publicly displayed items should be in line with the stated values of the member organization, the governing council, and the University.

### *Social Media Guidelines*

- Member organizations are strongly encouraged to develop and actively use multiple forms of social media to promote the organizations. This may include, but not be limited to a chapter website, Facebook, Twitter, YouTube, Flickr, Instagram, LinkedIn, etc.
- Assume that everything you post will be seen by everybody, even if your account or post is private. Your posts should not contain content that would characterize your organization or Florida Tech fraternity and sorority community in a poor light.
- Posts should include the following:
  - Photos of events and members
  - Chapter news and member achievements
  - Event promotion with specific details
- Posts should not include the following:
  - Disparaging comments
  - Copyrighted material that you do not own
  - Anything of a sexual nature
  - Active or passive promotion of controlled substances (alcohol, cigarettes, illegal drugs, etc.)
  - Violence or threats of violence
  - Third party advertisements
  - Personal contact information
- An ongoing review of the chapter social media outlets will be conducted by the Panhellenic and Interfraternity Councils, and any issues or requested changes will be communicated to the chapter immediately upon the review.

### **Advertisements**

All chapter, council or colony fliers or mailings must be approved by the Director of Greek Life/Greek Advisor in the Office of Student Activities and have the STUDENT LIFE APPROVED stamp before distribution *anywhere* on or off campus. This includes any size fliers, table tents, and propaganda or event information printed for viewing or distribution.

Advertising in the Residence Halls must follow the Student Organizations procedures found in PantherProwl.

### **Policy on Rosters**

All chapter members must be listed on the roster as either active or new. Active membership is defined by Florida Tech as an initiated member and currently enrolled in classes. New membership is defined as a

member who is currently in the chapter new member education process and has been pinned. All members are required to have filled out a Greek Life Bid Card with the Office of Greek Life.

### **Policy on Bank Accounts**

All fraternities and sororities are allowed to hold outside checking accounts as required by their Inter/national organization. Chapters are expected to conduct annual audits on the books. Chapters should have a dual signing account and not allow cash withdrawals.

### **Scholarship**

To remain an active member of a fraternity or sorority at Florida Tech a member must have above a 2.25 cumulative grade point average. If a member drops below the required 2.25 grade point average he or she will have *one* semester to bring his or her grade point average above the 2.25 *and* remain on the chapter's roster if and only if the member registers for ASC 1005. At the end of the member's probationary semester and after taking the ASC 1005 course, if the member does not bring his or her cumulative grade point average above the required 2.25 he or she will be removed from the chapters roster with the Office of Greek Life.

### **Policy on the Calculation of Academic Reports**

All chapter members are required to fill out and sign a Greek Life Bid Card upon his or her bid acceptance. The Greek Life Bid Card provides the Office of Greek Life access to his or her grades for the entire length of the student's membership in that chapter. All active chapter members are required to sign a grade release form if he or she hasn't completed the Greek Life Bid Card. Grades will not be released to chapters if a member has not signed a grade release form or Greek Life Bid Card; however, the grades will be reflected in the chapter average. This roster is used to determine the membership of the chapter for the purpose of calculating academic reports. Any members who earn incompletes may have a lower cumulative grade point averages until the work is completed; this will be reflected in the chapter's academic averages. All data is extracted on the same day for all chapters to ensure fairness. No changes will be made to the report after it is compiled.

### **Recognition Requirements**

Fraternities & Sororities have additional recognition requirements from the university based on the complexity of their organizations and the status granted by the federal government.

Additional Recognition Requirements:

- 1) Membership in the appropriate governing council and abide by all rules, policies and standards of said councils
- 2) Provide the required number of delegates in governing council that attend and participate in the meetings and events
- 3) Recognized by Inter/National Organization
  - a. Insurance Coverage for all members including social host
- 4) Chapter President active participation in Council of Presidents and meetings with the Greek Advisor
- 5) Housed chapters must have a pandemic flu plan and a House Corporation Board and/or Alumni Advisor Board
- 6) Must have an annual fire inspection and perform semesterly fire drills (housed chapters)
- 7) Chapter participation in the following programs – Greek Life 101 for New Members, Four Pillars Leadership Symposium and any other event or program deemed necessary by the Office of Greek Life.

### **Additional Required Registration Materials Required**

In order for a chapter to become recognized and maintain recognition additional materials are required from the chapter at the beginning of every academic year.

**Additional Required Registration Materials Required:**

- 1) Proof of Insurance
- 2) Copy of New Member Education Program Sessions Outline and signed cover sheet
- 3) Chapter Risk Management Policy & Social Event Procedures
- 4) Complete Officer Roster
- 5) National and local Constitution and Bylaws
- 6) Chapter Advisory Board Roster

**Ongoing Documentation and Forms Required**

- 1) [Greek Life Bid Card\(s\)](#) - Due one week after bid signing
- 2) Chapter Membership Roster – Completed at each one-on-one with Director of Greek Life