

Administrative and Academic Support Assessment Committee (AASAC)

05.11.2021

Welcome, Introductions, & Why

- Because continuous improvement is good!
- SACSCOC
 - 7.3 - The institution identifies expected outcomes of its administrative support services and demonstrates the extent to which the outcomes are achieved.
 - 8.2.c - The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results in the areas below:
Academic and student services that support student success.
 - 7.1CR - The institution engages in ongoing, comprehensive, and integrated research-based planning and evaluation processes that (a) focus on institutional quality and effectiveness and (b) incorporate a systematic review of institutional goals and outcomes consistent with its mission.

AASAC Committee

- AASAC Charge
 - The Administrative and Academic Support Assessment Committee (AASAC) is responsible for reviewing and recommending university-wide administrative assessment policies and procedures to support institutional effectiveness. Recommendations are made to the provost for academic matters and to the president for administrative matters.

AASAC Committee Role

- Serve as a voting member of the AASAC committee;
- Lead a divisional committee to review assessment plans and assessment results;
- Serve as liaison to the division head, apprising them of issues and updates related to the assessment process;
- Provide assistance and guidance to the administrative or academic support unit on assessment policies and procedures;
- Provide timely communication of all AASAC policies, instructions, and deadlines to Department Coordinators and others as appropriate;
- Serve as a resource, in conjunction with the committee, for departments in his or her division that requires assistance in the development of plans, analysis of collected data, documentation of assessment results, and navigation of the assessment management system;
- Work with the Office of Institutional Research and Effectiveness to coordinate training for Department Coordinators and academic units;
- **Encourage assessment findings to be used to guide planning, budgeting, and improvement throughout the division**

Structure

President & Provost

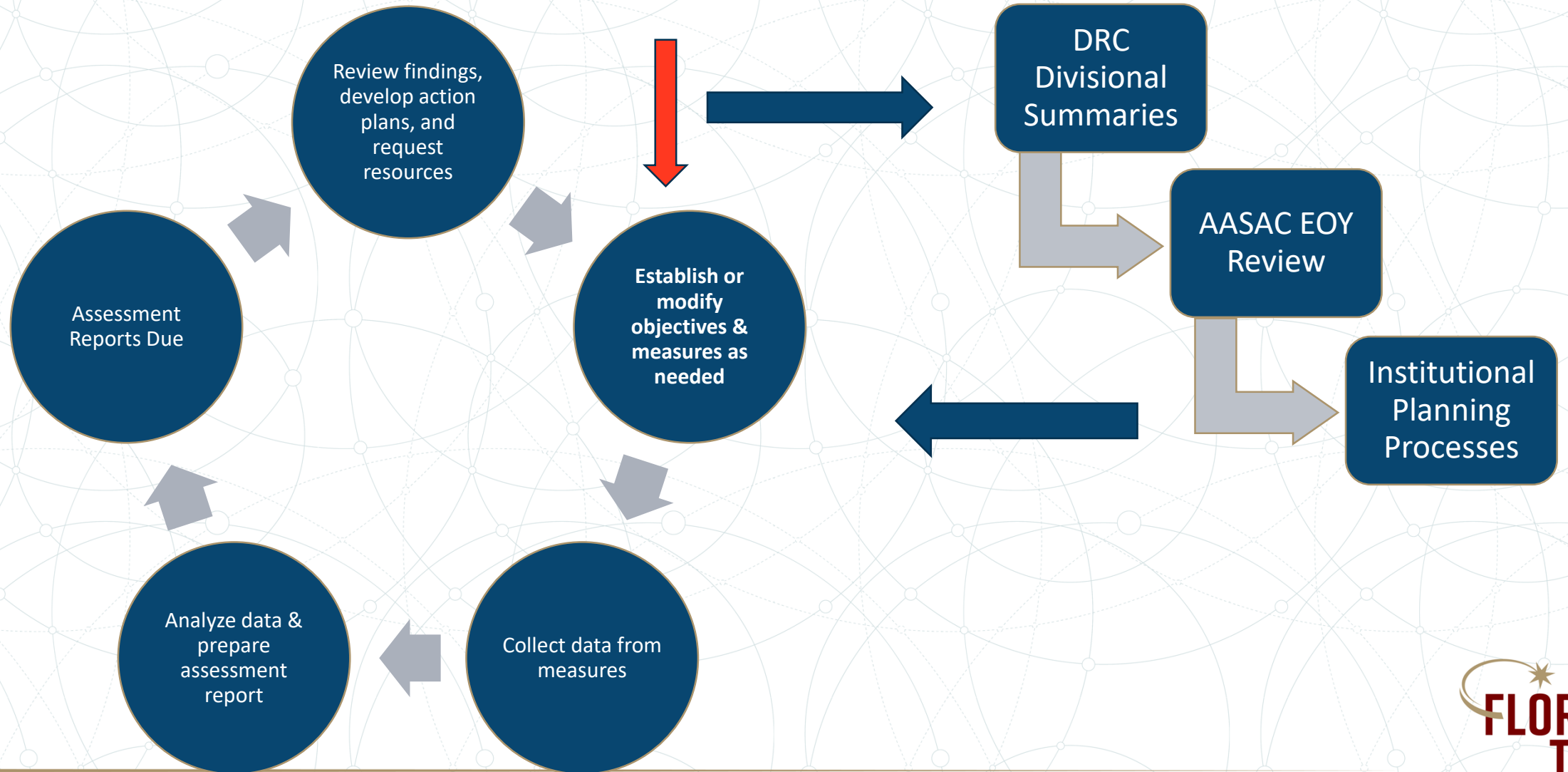
AASAC

Division Review
Committees
(Department Coordinators)

Assessment Plan Requirements

- 3 outcome/objective statements
 - Units with a strong learning component should have a learning outcome
 - Units designated as academic or student support units – the majority of the outcomes should focus on assessing the support provided to students
- At least one measure per outcome (multiple preferred)

Timeline



Next Steps for Committee Members

- Appoint an AASAC delegate (if you choose)
- Establish your “division” review committees & schedule first meeting
- Identify & submit your department coordinators
- Begin working on department level assessment plans (Due 7/1)
- Plans in effect for AY21-22

Resources

- Assessment concepts training
 - 5/26 @10am
 - 5/27 @1pm
- Weave training
 - June 9th @ 2pm
 - June 15th @ 10am
- Websites
 - <https://www.fit.edu/institutional-research/>
 - <https://www.fit.edu/aasac/>
- Invite us!

Next Meeting

- June – Follow-up and check in on progress
- Post-July 1 – Review and discuss plans
- Twice a semester moving forward

Questions?