



REQUEST TO WAIVE DISSERTATION OR THESIS REGISTRATION

Graduate students should use this form to request a waiver of the registration requirement for dissertation/thesis research in accordance with graduate policy quoted below. Students should review the complete policy to avoid delays in graduating.

Graduate Policy states: "Subsequent to the initial registration, the [thesis] student must continue to register for at least three hours of thesis each academic term, including summer, until the thesis is defended and accepted ... A doctoral student who has been admitted to candidacy must normally register each academic term thereafter for three or more credit hours of dissertation throughout the remainder of his or her program." A waiver may only be granted if no university facilities or faculty time will be used by the student during the term for which the waiver is requested.

STUDENT NAME Last First STUDENT I.D. NO.

DEPARTMENT EXPECTED GRADUATION TERM

DEGREE LEVEL MAJOR (M.S., M.Ed., Ph.D., Psy.D., etc.)

WAIVER REQUESTED FOR Date/Term FINAL PROGRAM/COMPREHENSIVE EXAMINATION SCHEDULED Date/Term

By signing and submitting this form, I am verifying that I will not use university facilities or faculty time during the indicated term. I acknowledge that I am responsible for meeting all deadlines associated with completing and submitting my dissertation and/or thesis, and to avoid paying an additional examination fee, I must be officially registered for the term during which my final program or comprehensive examination is scheduled.

STUDENT SIGNATURE DATE

This waiver will only be processed with the required signatures below. Students should fill out and sign this form before forwarding to the department for signing and submission to the Office of Graduate Programs

MAJOR ADVISER DATE

DEPARTMENT HEAD DATE

DIRECTOR, GRADUATE PROGRAMS DATE

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