## **Staff Advisory Committee**

October 13, 2022; Crawford Building, 7th Floor

**Attendees:** Jeffrey Richardson, Allie Biagioni, James Crook, Rachel Densler, Susan Erickson, Chris Finn, Martin Gallagher, Karen Hill, Brittney Lamb, Amy Meyer, John Meyer, Jennifer Nessmith, Dory Sigman, Rosalee Vega

The meeting was called to order at 9:00am by Chair, Sarah Irizarry. September minutes were approved with one spelling edit.

## **Subcommittees - Members and Updates**

New subcommittee membership has been assigned for 2022-2023.

Benefits Subcommittee - Rachel Densler, Chris Finn, Amy Meyer, John Meyer, Jennifer Nessmith, Angela Taylor, Rosalee Vega, Dan Welch

<u>Communications Subcommittee</u> - Jamie Blaszkowiak, James Crook, Susan Erickson, Brittney Lamb, Amy Meyer, John Meyer, Angela Taylor

Follow up e-mail reminders for the event with an RSVP request will be sent to staffdist@lists.fit.edu. A subcommittee meeting will be held prior to the event.

<u>Membership Subcommittee</u> - Allie Biagioni, Chris Finn, Brian Kilcommons, Brittney Lamb, Charles Meacham, Aaliyah Thomas, Dan Welch

<u>Outreach Subcommittee</u> - Allie Biagioni, Jamie Blaszkowiak, Charles Cherrito, Martin Gallagher, Brian Kilcommons, Jennifer Nessmith, Dory Sigman, Aaliyah Thomas

Discussed the Halloween Staff Social to include plans for the virtual reality experience, cookies with the SAC QR code, photo and carnival booths, volunteers, contest judging and categories, prizes, and setup. The final meeting for the event will be held on 10/19/22.

<u>Safety/Security Subcommittee</u> - Charles Cherrito, James Crook, Rachel Densler, Susan Erickson, Martin Gallagher, Brian Kilcommons, Charles Meacham, Dory Sigman

## **New Business and Other Items**

- Discussed a list of requirements for updates to the directory to be shared with the IT department. Requirements included phone numbers, location and room numbers, email addresses, ability to search by department or college, names, ability to share a contact, upload badge photos, and training materials.
- Encourage staff involvement in the search for a new president. Over 700 people filled out the survey that was sent out.
- Discussed inviting the new CFO to speak and share an introduction at the next meeting.

Next Meeting: Tuesday, November 8th