

Staff Advisory Committee

October 12, 2016

Attending: John Allen, Rachel Carroll, Shirley Czekanzki, Donna Duhaime, Gayle Duncombe, Denise Flutie, Dona Gaynor, Jason Griggs, Liz Kyle, Kristie Kwong, Dominic Lombardi, Lee Martucci, Lisa McKendree, Evan Olsen, Lisa Petrilla, Robin Run, Danielle Schukoske

Special Guest: Karen Gathercole

The meeting was called to order at 9:15 a.m. by chairman Dona Gaynor.

The minutes from the September, 2016 meeting were reviewed and approved.

Benefits

Chairman, Dona thanked everyone for arriving early in order to go over a few action items prior to our meeting with Karen Gathercole, Director of HR.

HR – Guest Speaker

Karen discussed numerous ideas on how to ensure that Florida Tech is a great place to work. The Staff Advisory Committee members provided feedback and additional suggestions collected from outreach events. Karen's primary goal is to boost employee morale.

In addition to focusing on employee morale, Karen provided beneficial information regarding new H.R. policy changes due to new regulations. The Staff Advisory Committee learned more about the FLSA regulations. Additional training will be provided by H.R. to both supervisors and staff members.

Halloween Social

To allow staff members the opportunity to meet with the Staff Advisory Committee, members of the committee will be available to meet, greet, and discuss ongoing efforts outside the sub on March 17th from 11am – 1pm. The committee hopes to promote awareness, in addition to provide an opportunity for staff to suggest improvements to employee morale at Florida Tech. Liz Kyle, chair of outreach sub-committee is working avidly with Robin Run regarding logistics. In addition, a raffle will be held with several prizes.

Kristie will be assisting with promotion for the event. She is working on a new promotional email with designed banner. In addition, brochures will be handed out.

The outreach events help to gather numerous suggestions to help enhance Florida Tech. Some of these suggestions should be shared with other departments and committees. Depending on the success of the outreach, other venues may be considered such as, Panther Dining or Market Day.

Next Meeting

The next SAC meeting will be held on Wednesday, November 9th 2016 in 7th Floor Crawford at 9:15 am.
Submitted by Danielle Schukoske