Your Name: \_\_\_­­\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_ Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Team Evaluation Form**

Note: This form is to be completed by each team member in private.

EVALUATION SCALE

**5 – Excellent 4 -- Good 3 – Satisfactory 2 – Fair 1 – Poor**

Use the scale above to record the most appropriate number for the criteria below that best represents the extent to which each team member:

1. Actively participated in the peer review process for the Writing Projects and other group projects.
2. Participated in a positive manner with other team members.
3. Prepared materials as assigned in a timely manner.
4. Showed concern about the work and progress on other team members.
5. How would you evaluate the overall contribution of each team member?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Member’s Name** | 1. **Actively Participated in Team Activities** | 1. **Participated in a Positive Manner** | 1. **Prepared Materials** | 1. **Showed Concern** | 1. **Overall Evaluation** |
| A. |  |  |  |  |  |
| B. |  |  |  |  |  |
| C. |  |  |  |  |  |
| Your name |  |  |  |  |  |

If you had to divide 100 points among all members of your team (including yourself), how many points would you assign to each member.

A: \_\_\_\_\_\_\_\_\_\_\_\_\_ B: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ C:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Yourself:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Comments: