

Graduate Admission Process for Obtaining an I-20

- Student must have an official letter of Admission to Florida Tech from the Graduate Admissions Office.
- Student must return a completed “Confirmation Reply Form” indicating acceptance of the offer of admission and intended term of attendance.
- Student must remit a \$300.00 **tuition deposit** to the Office of Graduate Admissions. This **Nonrefundable** deposit will be applied to your first-term tuition.
- Student has to provide a bank letter no older than 6 months in his or her own name. If student is sponsored, a letter of sponsorship must accompany the bank letter.
- If you were issued an I-20 previously, a copy needs to accompany the bank letter. This includes current Florida Tech students.
- A copy of the student’s passport information must be included.
- These documents must be received in the Graduate Admissions Office no later than 60 days prior to the start of the term in order for an I-20 to be issued and a visa to be obtained.
- If student is transferring from a University in the U.S. the Office of Graduate Admissions needs to be informed so as to facilitate an official Sevis transfer as mandated by the Department of Homeland Security.

There are no exceptions to this policy