

Dress to Impress—Women

After your résumé, your appearance is the first thing an employer is likely to evaluate you on. (At Job Fairs it will be first.) You want to make sure that you look your best and present yourself in a professional manner.

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A first impression can only be enhanced by proper dress for an interview or any business function. Since the first impression is often extremely important, taking a moment to dress properly can mean the difference between getting the job and having to keep on looking!

Today some companies have a "business casual" dress policy in their workplace and in Florida especially, some companies even have a "shorts and t-shirts" dress policy. **THIS DOES NOT MEAN YOU SHOULD DRESS TO THEIR DRESS CODE!** You should dress to impress on the interview. This demonstrates to the employer that you are serious about their company, their job opening, and understand professional expectations. If you are unsure about what type of dress is expected, dress conservatively.



Women's Professional Dress

For Women traditional business attire is a conservative suit or dress with a matching coat and knee-length skirt.



Overall

- Blacks, Navy Blue and Brown are good colors
- Make sure your hemline isn't too short, top cut too low or midriff is showing

Blouse or Shirt

- Make sure shirt is not too low cut
- Avoid overly bright colors and patterns

Pants & Skirts

- Do NOT wear jeans
- Do NOT wear shorts
- Hemline should come to knee
- Make sure pants or skirt coordinate with suit jacket and overall look

Shoes

- Shoes should be closed toe
- No Flip-Flops
- No Sneakers
- Avoid a too high of a heel
- Avoid overly bright shoes.



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Additional Tips

- Make sure your hair is neatly styled
- Keep long hair and bangs out of your face
- Avoid bright colored nail polish and use a neutral shade
- Avoid excessive makeup
- Avoid excessive perfume
- Keep any accessories (jewelry and purse) understated and simple making sure it coordinates with your outfit
- Make sure clothing is in good repair, clean and pressed before your event.
- Try to have more than one option available to you for site visits, busy interview weeks and several rounds of interviewing.

Business Casual

If you are unable to dress in full professional dress, try to wear business casual.

Shirts & Blouses

- Make sure shirt is not too low cut
- Avoid overly bright colors and patterns

Skirt & Pants

- Do NOT wear jeans
- Do NOT wear shorts
- Hemline should come to knee
- Make sure pants or skirt coordinate with suit jacket and overall look

Shoes

- Try to avoid open-toed shoes
- No Flip-Flops
- No Sneakers
- Avoid a too high of a heel
- Avoid overly bright shoes.

Remember!!!

**Appropriate attire is a must for the job seeker!
Make sure your first impression is a good one.**

