



# Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Vision, Mission, and Values</b>	<ul style="list-style-type: none"> <li>Chapter leadership should be charged with the objective of determining community values</li> </ul>	In progress	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Vision, Mission, and Values</b>	<ul style="list-style-type: none"> <li>Chapter leadership should develop a clear and articulate vision and mission statement</li> </ul>	In progress	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Governance, Structure, Policy Building</b>	<ul style="list-style-type: none"> <li>Disciplinary boards should be created for each council to handle violations of university, council, state and federal rules and laws</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Governance, Structure, Policy Building</b>	<ul style="list-style-type: none"> <li>A comprehensive expansion policy should be created to project and control future community growth</li> </ul>	CPH and IFC with assistance from Assistant Dean, NPC AA and NIC	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 07	

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<b>Governance, Structure, Policy Building</b>	<ul style="list-style-type: none"> <li>• Chapters with non-initiated member classes that fall below a certain GPA should have their non-initiated member program reviewed</li> </ul>	LISTED IN INTELLECTUAL DEVELOPMENT	<ul style="list-style-type: none"> <li>▪</li> </ul>		
<b>Governance, Structure, Policy Building</b>	<ul style="list-style-type: none"> <li>• A clear crisis management plan should be created and given to every officer of every chapter</li> </ul>	Councils' Public Relations Committee with assistance from campus advisors	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	Fall 07	
<b>Governance, Structure, Policy Building; Recruitment and Retention; Governing Councils</b>	<ul style="list-style-type: none"> <li>• Councils should ban all alcohol at philanthropic, community service, recruitment, and community wide events</li> </ul>	PHC and IFC	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	Fall 06	
<b>Governing Councils</b>	<ul style="list-style-type: none"> <li>• Judicial boards should be created for each council to handle violations of university, council, state and federal rules and laws</li> </ul>	Completed	<ul style="list-style-type: none"> <li>▪ None</li> </ul>		

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Governing Councils; Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>A community wide marketing campaign should be created to target desired members</li> </ul>	Councils' Public Relations Committees	<ul style="list-style-type: none"> <li>Could be considerable.</li> <li>Council Funded</li> </ul>	Spring 07	
<b>Governing Councils; Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Recruitment roundtables should be held annually for both IFC and PHA member groups including advisors, chapter leadership and recruitment chairs to evaluate and assess the recruitment process</li> </ul>	Councils' Recruitment Chairs	<ul style="list-style-type: none"> <li>None</li> </ul>	After Fall and Spring Recruitments Annually	
<b>Governing Councils; Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Councils should examine the NIC and NPC standards and put policies in place to ensure compliance</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		

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<b>Governing Councils</b>	<ul style="list-style-type: none"> <li>Councils should develop an academic excellence plan including positive and negative incentives for chapters</li> </ul>	Completed	<ul style="list-style-type: none"> <li>Depending on positives-financial benefits</li> <li>Council Dues</li> </ul>		
<b>Housing</b>	<ul style="list-style-type: none"> <li>A fraternity and sorority housing committee should be formed including 2 representatives from each chapter to explore the possible on campus housing options</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>A chapter president program should be developed to create chapter goals, develop community relations and train presidents' in their position</li> </ul>	Assistant Dean with Councils	<ul style="list-style-type: none"> <li>Minimal based on materials needed</li> <li>Office of Student Life Budget and Council Dues</li> </ul>	Fall 07	

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# Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>A Council officer program should be developed to educate the council officers on council management, risk management policies, council government and leadership skills.</li> </ul>	Assistant Dean with assistance from Councils	<ul style="list-style-type: none"> <li>Office of Student Life Budget and Council Dues</li> </ul>	Fall 06 to Spring 07	
<b>Leadership Development; Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>A system of intentional officer transition assistance for individual chapters should be created to aid chapters in succession planning and goal setting</li> </ul>	Councils and Assistant Dean	<ul style="list-style-type: none"> <li>Minimal Council Dues and Office of Student Life Budget</li> </ul>	Fall 06 to Spring 07	
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>Chapters should provide their membership the opportunity to participate in Inter/National sponsored leadership development programs</li> </ul>	Chapter Leadership and Alumni Advisors	<ul style="list-style-type: none"> <li>Registration and Travel costs.</li> <li>From chapter dues and/or HQ/Group scholarships</li> </ul>	Spring /Summer 07	

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Leadership Development; Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Recruitment Boot Camp (CAMPUSPEAK program) should be brought to campus</li> </ul>	Completed	<ul style="list-style-type: none"> <li>Cost of Program</li> <li>Council Dues and Office of Student Life Budget</li> </ul>		
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>Presidents should meet monthly as a group to discuss community wide issues</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>Presidents should have bi-monthly one on one meetings with the Assistant Director for Student Activities</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Panhellenic should assess their current recruitment structure to ensure an appropriate format is used</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>The “Meet the Greeks” event should be reviewed to ensure the maximum effectiveness and the maximum numbers of potential members are in attendance</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>A letter from the university president and top ranking administrators should be included in recruitment material such as a recruitment book and the website</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Intellectual Development</b>	<ul style="list-style-type: none"> <li>A minimum non-initiated member class grade point averages should be set and chapters who do not meet that standard should have their non-initiated member education program reviewed</li> </ul>	Councils with assistance from Chapter Delegates to ensure compliance with national/international policies and reviewed by Judicial Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Each chapter should have an advisory board which is, at a minimum, made up of a chapter advisor, a recruitment advisor, a financial advisor, and a faculty advisor</li> </ul>	Individual Chapters	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Expectations and duties of office should be made clear to chapter volunteers before they accept advisory board positions</li> </ul>	Chapter Leadership	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>A chapter wide alumni volunteer listserv should be created and utilized</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Chapter advisors who perform above basic expectations should be formally recognized</li> </ul>	Completed	<ul style="list-style-type: none"> <li>Cost of Awards</li> <li>From Campus Awards Budget</li> </ul>		

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# Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Chapter advisors who participate and complete training programs should be formally recognized</li> </ul>	Assistant Dean	<ul style="list-style-type: none"> <li>Minimal to None</li> <li>Office of Student Life Budget</li> </ul>	Spring 07	Awards Banquet
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>All Florida Tech fraternity and sorority alumni should be kept informed of community news through a column in the Florida Tech alumni magazine</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Partnerships</b>	<ul style="list-style-type: none"> <li>Key stakeholders should be determined and re-evaluated annually</li> </ul>	Assistant Dean, Councils, Chapter Leadership, Chapter Advisors	<ul style="list-style-type: none"> <li>None</li> </ul>	Annually	Early Spring 07
<b>Programming and Member Services</b>	<ul style="list-style-type: none"> <li>A semester report detailing chapter accomplishments should be created and distributed</li> </ul>	Completed	<ul style="list-style-type: none"> <li>Copies and mailing</li> <li>Office of Student Life Budget</li> </ul>	End of Each Semester	

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Values, Mission, and Values</b>	<ul style="list-style-type: none"> <li>The vision, mission and values statement should be posted on all community wide publications and communication</li> </ul>	Councils' Public Relations Committee	<ul style="list-style-type: none"> <li>Minimal</li> <li>Council Dues</li> </ul>	Spring 07	
<b>Values, Mission, and Values</b>	<ul style="list-style-type: none"> <li>Chapter and individual awards should be re-evaluated to align themselves with the new vision</li> </ul>	Completed	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Governance, Structure, Policy Building</b>	<ul style="list-style-type: none"> <li>Chapter leadership should be trained on internal standards/judicial processes for their members</li> </ul>	Chapter Advisors/Traveling Consultants	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Governance, Structure, Policy Building; Housing</b>	<ul style="list-style-type: none"> <li>Training for house managers, chapter presidents, social chairs and risk managers on risk and crisis management policies should be held prior to registering social events each semester</li> </ul>	Councils with assistance from Assistant Dean	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	

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<b>Governance, Structure, Policy Building</b>	<ul style="list-style-type: none"> <li>Chapter non-initiated member education programs should be evaluated for hazing and chapter leadership should be assisted in creating education programs of excellence</li> </ul>	Chapter Leadership with assistance from Chapter Advisors and HQ Officers	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07- Annually	
<b>Governance, Structure, Policy Building; Governing Councils; Intellectual Development</b>	<ul style="list-style-type: none"> <li>A community standard of minimum academic performance should be set and members who do not meet that requirement should not be allowed to participate in community events</li> </ul>	Councils' Scholarship Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	
<b>Governance, Structure, Policy Building; Governing Councils; Intellectual Development</b>	<ul style="list-style-type: none"> <li>A standard of minimum chapter grade point average should be set and chapters who do not meet that requirement should be subject to sanctions</li> </ul>	Councils' Scholarship Committee and Judicial Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Governing Councils</b>	<ul style="list-style-type: none"> <li>Councils should identify opportunities for community members to interact with non-community members</li> </ul>	Councils' Public Relations Committee	<ul style="list-style-type: none"> <li>Dependent on events chosen</li> <li>Council Dues</li> </ul>	Fall 07	
<b>Governing Councils; Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Each council officer and chapter delegate should attend a regional conference (SEIFC, SEPC, or MGCA) for training annually</li> </ul>	Completed	<ul style="list-style-type: none"> <li>Registration and travel costs</li> <li>Council Dues, Office of Student Life Budget, Organization Scholarships</li> </ul>		
<b>Governing Councils; Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>A campus-wide, hands-on one day service event for the Melbourne community should be created and the event should be posted on the calendar of events Florida Tech website</li> </ul>	Councils' Philanthropy and Community Service Committee	<ul style="list-style-type: none"> <li>Minimal to None</li> <li>Council Dues</li> </ul>	Fall 07	

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<b>Governing Councils</b>	<ul style="list-style-type: none"> <li>• Opportunities for chapters to work together should be identified in the following areas               <ul style="list-style-type: none"> <li>○ Community Service</li> <li>○ Philanthropy</li> <li>○ Social</li> <li>○ Recruitment</li> <li>○ Member Education</li> <li>○ Campus Events</li> </ul> </li> </ul>	CPH and IFC Leadership	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	Fall 06	
<b>Governing Councils</b>	<ul style="list-style-type: none"> <li>• Recruitment standards should be implemented and strictly enforced</li> </ul>	Recruitment Committee with assistance from Chapter Advisors and Assistant Dean	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	Fall 06	
<b>Housing</b>	<ul style="list-style-type: none"> <li>• A timeline for fraternity and sorority on-campus housing should be created</li> </ul>	Completed	<ul style="list-style-type: none"> <li>▪ None</li> </ul>		
<b>Housing</b>	<ul style="list-style-type: none"> <li>• Chapter on campus apartments should be evaluated annually for compliance with their negotiated contract</li> </ul>	Councils, Assistant Dean, Residential Life	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	Spring 07	Until official housing is built

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## Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>An introductory retreat should be developed to educate non-initiated members on the values, mission, and vision of the community</li> </ul>	Public Relations/Recruitment Committees	<ul style="list-style-type: none"> <li>Dependent on "retreat" used.</li> <li>Council Dues</li> </ul>	Spring 07	Orientation 07
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>An emerging leader's program should be created to develop leadership, confrontation management, and chapter operations skills</li> </ul>	Council Leadership with Assistant Dean	<ul style="list-style-type: none"> <li>Dependent on Program</li> <li>Council Dues and Chapter Fees</li> <li>Students Pay Fees to Participate</li> </ul>	Summer 07	Fall 08
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Chapters should develop a year- round recruitment strategy</li> </ul>	Public Relations/Recruitment Committees	<ul style="list-style-type: none"> <li>Costly dependent on materials needed</li> <li>Council Dues</li> </ul>	Spring 07	

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<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>The councils should identify opportunities for community members to interact with non-community members</li> </ul>	Public Relations Committee	<ul style="list-style-type: none"> <li>Minimal to None</li> <li>Council Dues</li> </ul>	Fall 07	
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>The campus newspaper, axis TV, websites and other marketing medias should be used to promote the chapter events</li> </ul>	Public Relations/Recruitment Committees	<ul style="list-style-type: none"> <li>Council Dues</li> </ul>	In line with Marketing Plan	
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>The community should increase visibility on campus through wearing letters, and utilizing printed media and positive product branding</li> </ul>	Public Relations Committees	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Community members should be held accountable for their actions in regards to recruitment</li> </ul>	Councils' Judicial Committees	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Recruitment and Retention; Intellectual Development</b>	<ul style="list-style-type: none"> <li>Recruitment standards should be implemented and strictly enforced</li> </ul>	UNDER GOVERNING COUNCILS SECTION	<ul style="list-style-type: none"> <li></li> </ul>		

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Intellectual Development</b>	<ul style="list-style-type: none"> <li>Each chapter should publish an <i>Academic Excellence Plan</i>, including requirements to hold office, participate in chapter events, and maintain membership, as well as procedures for fostering strong academic performance in its members</li> </ul>	Created, but not published	<ul style="list-style-type: none"> <li>Minimal</li> <li>Chapter and Council Dues</li> </ul>		
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Alumni should receive a newsletter at least once each year detailing the activities, projects, and accomplishments of their chapter</li> </ul>	Chapters with assistance from Councils' Public Relations Committees	<ul style="list-style-type: none"> <li>Chapter Costs</li> </ul>	Spring 07	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>An alumni section should be created for the Florida Tech fraternity and sorority webpage</li> </ul>	Public Relations Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Chapter officers in charge of alumni relations should receive training for their role each year</li> </ul>	Council Leadership with assistance from Florida Tech Alumni Office, Assistant Dean, and Alumni Advisors	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	
<b>Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>Graduate students should be hired as Graduate Assistants to aid in creating leadership programs, advising honor societies and other management tasks</li> </ul>	Office of Student Life	<ul style="list-style-type: none"> <li>Student Life Budget</li> </ul>	Fall 06	
<b>Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>A chapter reporting and tracking program should be created to manage the fraternity reports, progress, judicial record, rosters and capture a chapter history</li> </ul>	Assistant Dean	<ul style="list-style-type: none"> <li>Materials/minimal</li> <li>Student Life Budget</li> </ul>	Summer 07	
<b>Values, Mission, and Values</b>	<ul style="list-style-type: none"> <li>Community members should receive copies of the statement upon joining member organizations</li> </ul>	<b>(What Statement?)</b> Council Leadership	<ul style="list-style-type: none"> <li>Materials/minimal</li> <li>Council Dues</li> </ul>	Spring 07 semesterly	

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<b>Values, Mission, and Values</b>	<ul style="list-style-type: none"> <li>Values should be communicated annually at recruitment functions, university orientation presentations and all printed media</li> </ul>	Public Relations/Recruitment Committees	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 07	
<b>Governing Councils, Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>The councils should create a “good taste” policy for social events, marketing material and t-shirts that are inline with community values</li> </ul>	Public Relations Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	
<b>Governing Councils</b>	<ul style="list-style-type: none"> <li>Chapter websites should be reviewed to ensure they are in “good taste” and reflect the community values</li> </ul>	Public Relations Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	
<b>Housing</b>	<ul style="list-style-type: none"> <li>Off campus chapter housing policies should be created and evaluated</li> </ul>	Assistant Dean, Councils, Chapter Advisors, Headquarters	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 07	

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Housing</b>	<ul style="list-style-type: none"> <li>All chapters with off campus housing should submit proof of annual fire inspections and fire drills</li> </ul>	Chapter Leadership	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>Scholarships should be provided annually for members to attend UIFI, Future's Quest and other leadership development programs specifically designed for fraternity and sorority members</li> </ul>	Councils and Assistant Dean/Office of Student Life	<ul style="list-style-type: none"> <li>Cost of registration and travel</li> <li>\$500-\$1000 per participant</li> <li>Council Dues, Office of Student Life Budget</li> </ul>	Spring 07	
<b>Leadership Development; Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Recruitment training should be held annually for all recruitment chairs</li> </ul>	Council Recruitment Chairs	<ul style="list-style-type: none"> <li>Minimal/materials</li> <li>Council Dues</li> </ul>	Spring 07	
<b>Recruitment and Retention; Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>The Fraternity and Sorority websites should be updated with recruitment information for prospective members</li> </ul>	Public Relations/Recruitment Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Chapter members should be educated on the process of Recruitment vs. Rush.</li> </ul>	Councils' Recruitment Committee	<ul style="list-style-type: none"> <li>Minimal/materials</li> <li>Council Dues</li> </ul>	Spring 07	
<b>Intellectual Development; Partnerships; Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>A tutoring program co-sponsored and facilitated with the academic support center should be created</li> </ul>	Councils' Scholarship Committee/Order of Omega	<ul style="list-style-type: none"> <li>Dependent on needs and program offered</li> <li>Council Dues/Order of Omega Fundraiser</li> </ul>	Fall 07	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Advisory board members should be kept informed of university policy changes and current chapter issues</li> </ul>	Assistant Dean	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Alumni Development; Partnerships</b>	<ul style="list-style-type: none"> <li>Faculty members who are members of fraternities and sororities should be identified and their help should be incorporated with advising chapters</li> </ul>	Assistant Dean	<ul style="list-style-type: none"> <li>None</li> </ul>	Summer 07	

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## Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Current alumni contact information should be requested each time a newsletter is sent</li> </ul>	Public Relations Committee	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Partnerships</b>	<ul style="list-style-type: none"> <li>The university should develop a relationship with local 3<sup>rd</sup> party vendors to assist chapters in hosting safer events</li> </ul>	Assistant Dean	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Values, Mission, and Values</b>	<ul style="list-style-type: none"> <li>Annual goal setting retreats should be held, that use the vision, mission, values and purposes as guideposts</li> </ul>	Councils with Assistant Dean	<ul style="list-style-type: none"> <li>Materials and facilities</li> <li>Office of Student Life Budget</li> </ul>	Fall 07	Spring 08
<b>Values, Mission, and Values</b>	<ul style="list-style-type: none"> <li>Chapter members should be held accountable for maintaining the standards and working towards the vision.</li> </ul>	Councils, Judicial Board, Assistant Dean	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 07	

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# Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Governing Councils</b>	<ul style="list-style-type: none"> <li>A market research study should be conducted to determine why students are and are not joining Fraternal Organizations</li> </ul>	Public Relations Committee	<ul style="list-style-type: none"> <li>Dependent on research done.</li> </ul>	After Formal Recruitment	
<b>Governing Councils</b>	<ul style="list-style-type: none"> <li>Governing Councils should create an assessment plan to evaluate programs, governance and satisfaction of chapter experience</li> </ul>	Assistant Dean with focus groups of Council Leadership, Chapter Leadership, Advisors, University and Community members, HQ Staff, NPC/NIC	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 07	
<b>Leadership Development; Partnerships; Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>An annual summit should be created to allow undergraduates/alumni and faculty advisors to interact with the administrators to discuss issues, socialize, build partnerships, understand expectations and assess the progress towards the vision</li> </ul>	Public Relations Committees and Council Leadership	<ul style="list-style-type: none"> <li>Dependent on number attending</li> <li>Materials, facilities, food</li> <li>Council Dues and Office of Student Life Budget</li> </ul>	Spring 08	

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Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>The newly created values, mission and vision statements should be used to develop a promotional campaign for the community</li> </ul>	Councils' Public Relations Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Along with Marketing Plan	
<b>Intellectual Development; Alumni Development; Partnerships</b>	<ul style="list-style-type: none"> <li>Advisors should be connected to other university departments, faculty members and resources</li> </ul>	?	<ul style="list-style-type: none"> <li></li> </ul>		
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Advisory board members should be actively present at chapter events and meetings</li> </ul>	Chapter Leadership and Chapter Advisors	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Basic and advanced training should be made available to all chapter volunteers and advisory board members</li> </ul>	Assistant Dean with HQ	<ul style="list-style-type: none"> <li>Office of Student Life Budget</li> </ul>	Summer 07	

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# Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>• Semesterly advisor meetings should be held at Florida Tech to cover the following topics:               <ul style="list-style-type: none"> <li>○ Alcohol Education</li> <li>○ Managing Risk</li> <li>○ Alumni Relations Programs</li> <li>○ Total Membership Programs</li> <li>○ Advisory Board Roles</li> <li>○ Managing a Chapter House</li> <li>○ Evaluating the Performance of the Chapter</li> <li>○ Dealing with Problem Members</li> <li>○ University Policies and Procedures</li> <li>○ Recruiting Chapter Volunteers</li> <li>○ Partnering with the University and Inter/National Office</li> </ul> </li> </ul>	Assistant Dean	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	Fall 06	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>• All alumni should be invited to attend at least one major chapter alumni event each year</li> </ul>	Chapter Leadership	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	Fall 06	
<b>Partnerships</b>	<ul style="list-style-type: none"> <li>• University officials should be invited to attend community events such as: Awards programs, Philanthropies, Community Service Events, Faculty and Staff Appreciation Events</li> </ul>	Councils' Public Relations Committees	<ul style="list-style-type: none"> <li>▪ Dependent on program</li> </ul>	Spring 07	

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<b>Values, Mission, and Values</b>	<ul style="list-style-type: none"> <li>The university should bring IMPACT or other type of values based education program to campus</li> </ul>	Assistant Dean and CPH and IFC	<ul style="list-style-type: none"> <li>Council Dues and Office of Student Life Budget</li> </ul>	Fall 07	
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Community members should be trained in public relations and marketing techniques annually</li> </ul>	Council Public Relations Committees and Florida Tech Public Relations Office	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	
<b>Recruitment and Retention</b>	<ul style="list-style-type: none"> <li>Mock recruitment events should be held to train members on recruitment skills</li> </ul>	Councils' Recruitment Committees	<ul style="list-style-type: none"> <li>None</li> </ul>	Spring 07	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Each chapter should have an active House Corporation Board or housing board</li> </ul>	Alumni Advisors	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 07	

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# Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Chapter officers should meet with their corresponding advisory board members at least once each month</li> </ul>	Chapter Leadership and Chapter Advisors	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>Local alumni should be invited to attend and participate in chapter events throughout each year</li> </ul>	Chapter Leadership and Councils' Public Relations Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 06	
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>Something of Value (a NPC program) should be held on campus</li> </ul>	CPH Leadership and Assistant Dean	<ul style="list-style-type: none"> <li>Cost of program</li> <li>CPH Dues</li> </ul>	Spring 08	
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>An Alcohol Summit (a NIC program) should be held on campus</li> </ul>	IFC Leadership and Assistant Dean	<ul style="list-style-type: none"> <li>Cost of program</li> <li>IFC Dues</li> </ul>	Spring 08	
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>A one credit hour course should be created to facilitate the leadership development of officers</li> </ul>	Assistant Dean	<ul style="list-style-type: none"> <li>Time and materials</li> <li>Tuition</li> </ul>	Spring 08	

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# Fraternity and Sorority Task Force Master Timeline

Category	Recommendations	Assigned Group/Status	Financial Implications	Begin	Final
<b>Leadership Development</b>	<ul style="list-style-type: none"> <li>A one credit hour course should be created for newly initiated members to reinforce the mission, vision, values and develop leadership skills</li> </ul>	Assistant Dean	<ul style="list-style-type: none"> <li>Time and materials</li> <li>Tuition</li> </ul>	Spring 08	
<b>Alumni Development; Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>An online library of alumni volunteer and advisory board resources should be created</li> </ul>	Assistant Dean with Councils' Public Relations Committees	<ul style="list-style-type: none"> <li>None</li> </ul>	Summer 07	
<b>Alumni Development</b>	<ul style="list-style-type: none"> <li>A community wide fraternity and sorority alumni event should be held</li> </ul>	Councils' Public Relations Committees	<ul style="list-style-type: none"> <li>Dependent on type of program</li> </ul>	Fall (Home-coming) 07	
<b>Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>The university bookstore should carry fraternity and sorority merchandise</li> </ul>	Assistant Dean with Councils' Public Relations Committees	<ul style="list-style-type: none"> <li>None</li> </ul>	Summer 07	
<b>Programming &amp; Member Services</b>	<ul style="list-style-type: none"> <li>A local fraternity and sorority merchandise vendor should be recruited each year to participate in family weekend</li> </ul>	Councils' Public Relations Committee	<ul style="list-style-type: none"> <li>None</li> </ul>	Fall 07	

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