



# *Florida Institute of Technology*

## *Graduate Programs*

### **Spring 2010 - Teaching Assistant Seminar \***

#### **TENTATIVE AGENDA**

<i>Time</i>	<i>Event</i>
<b><u>Day One - Tuesday, January 5</u></b>	
8:30 - 9:00	Sign In/Orientation
9:00 - 9:30	Welcome/Overview of the Program
9:30 - 10:00	Microteaching: An Introduction
10:00 - 10:15	Break
10:15 - 11:00	Setting Instructional Objectives
11:00 - 11:45	Assessment & Measurement
11:45 - 12:30	Lunch (on your own)
12:30 - 1:30	Plan/Practice (on your own)
1:30 - 5:00	Microteaching 1 **
<b><u>Day Two - Wednesday, January 6</u></b>	
8:30 - 8:45	Sign In
8:45 - 9:45	Learning/Teaching Styles
9:45 - 10:30	Classroom Organization & Management
10:30 - 10:45	Break
10:45 - 11:15	Public Speaking
11:15 - 12:00	Effectiveness in Teaching
12:00 - 1:30	Lunch (on your own)
1:30 - 5:00	Microteaching 2
<b><u>Day Three - Thursday, January 7</u></b>	
8:30 - 8:45	Sign In
8:45 - 9:30	Creating a Learning Friendly Environment
9:30 - 9:45	Break
9:45 - 10:30	Support Services on Campus
10:30 - 11:15	Managing Effective Labs
11:30 - 12:30	Thank you Luncheon
12:30 - 2:15	Communicating Across Cultures
2:30 - 5:00	Microteaching 3

**\* Participants:** Participation in this seminar is by invitation only to graduate students with new teaching or lab assistantships for Spring 2010 or potential assistantships for Summer 2010. All participants must have the endorsement of their respective departments.

**\*\* Microteaching:** TAs are divided into small groups of 6-8 participants led by a microteaching facilitator who is either a faculty member or an experienced TA. Each TA will teach a 10 minute lesson, give a 3-4 minute assessment, and hold a 1-2 minute discussion of assessment answers. During the microteaching lessons, the facilitator and the non-presenting TAs will act as a student audience. The TAs will receive feedback from the facilitator and the other TAs on individual evaluation sheets, which will be summarized by the microteaching facilitator.