MINUTES
Graduate Council
January 22, 2015

Present: Ex officio: M. Gallo (Chair)

Guests: N. Nesnas

The meeting was called to order at 1:01 p.m.

1) CALL TO ORDER – Dr. Michael Gallo

Dr. Gallo welcomed returning and new members to Council and introduced three new voting members: Dr. Boy representing the academic unit of Human Centered Design, Dr. Pinelli representing Civil Engineering who has been alternating with Dr. Cosentino because of scheduling conflicts, and Dr. Palmer representing Biological Sciences and temporarily replacing Dr. Carroll who is on sabbatical.

2) MINUTES OF THE NOVEMBER 2014 GRADUATE COUNCIL MEETING

Unanimously Approved

The minutes of the November 20, 2014 meeting were unanimously approved on a motion by Dr. Maul and a second by Dr. Vamosi.

3) DIRECTOR'S REPORT – Dr. Rosemary Layne

Dr. Layne presented an information item on the Teaching Assistant Seminar, a service for academic units that the Office of Graduate Programs (OGP) has provided since 2001. Designed for graduate students with first-time teaching or lab assistantships, the 3-day seminar is now offered twice each year and is a partnership between OGP and College of Science. OGP is responsible for the administrative components and Seminar Director Dr. Samantha Fowler, Department of Education & Interdisciplinary Studies, is responsible for curriculum aspects. Dr. Layne provided a summary report on recent completers and explained that since 2007 nearly 700 graduate students have completed the seminar with most completers from Psychology, Biological Sciences, and Mechanical & Aerospace Engineering. Dr. Layne lauded the many academic department volunteers from Mathematical Sciences, Business, Marine & Environmental Systems, Psychology, and Arts & Communication for their service as presenters and microteaching facilitators.
Dr. Layne reminded council members that it is almost time to elect a Graduate Council Chair. According to Graduate Policy 4.2.1, the chair is elected for a minimum two-year term from a slate of candidates prepared by a nomination committee and re-election of the current chair is possible. Because policy requires that results be announced prior to the April meeting, voting is generally conducted at the March meeting. Dr. Gallo stated a need for a slate with at least two or three candidates for the February Graduate Council meeting and a voting date set for March. He requested volunteers to serve on the nominating committee. Dr. Dshalalow, Dr. Strother, and Dr. Perlman kindly volunteered their services.

4) **GRADUATE FACULTY APPOINTMENT – TEWARI, Mukul**

*Unanimously Approved at Master’s Level*

Request is made by the Department of Marine and Environmental Systems to appoint Dr. Mukul Tewari to the master’s level of Graduate Faculty.

Dr. Gallo said that request at the master’s level is consistent with Graduate Council’s practice with respect to graduate faculty appointments for faculty external to the university.

On a motion by Dr. Maul and a second by Dr. Jennings the request made by the Department of Marine and Environmental Systems to appoint Dr. Mukul Tewari to the master’s level of Graduate Faculty was unanimously approved.

5) **GRADUATE FACULTY APPOINTMENT – ROSATI, Julie**

*Unanimously Approved at Master’s Level*

Request is made by the Department of Marine and Environmental Systems to appoint Dr. Julie Rosati to the master’s level of Graduate Faculty.

Dr. Gallo said that request at the master’s level is consistent with Graduate Council’s practice with respect to graduate faculty appointments for faculty external to the university.

On a motion by Dr. Maul and a second by Dr. Martinez-Diaz, the request made by the Department of Marine and Environmental Systems to appoint Dr. Julie Rosati to the master’s level of Graduate Faculty was unanimously approved.

6) **GRADUATE FACULTY APPOINTMENT – REEVES, Ryan**

*Unanimously Approved at Master’s Level*

Request is made by the Department of Chemical Engineering to appoint Dr. Ryan Reeves to the master’s level of Graduate Faculty.

Dr. Gallo said that request at the master’s level is consistent with Graduate Council’s practice with respect to graduate faculty appointments for those external to the university.
On a motion by Dr. Jennings and a second by Dr. Maul, the request made by the Department of Chemical Engineering to appoint Dr. Ryan Reeves to the master’s level of Graduate Faculty was unanimously approved.

7) **GRADUATE COUNCIL MEMBERSHIP**

*Unanimously Approved*

Request is made by the Department of Marine and Environmental Systems to replace Dr. George Maul with Dr. Charles Bostater for the unexpired duration of Dr. Maul’s term per **Graduate Policy 4.2.3**.

Dr. Gallo noted that Dr. Maul began a new 2-year term (his 11th) in fall 2014, which means his current term expires at the end of spring 2016. He explained because this request is being made prior to the expiration of Dr. Maul’s term, **Graduate Policy 4.2.3** requires that “... the dean or academic unit head will recommend the change, with supporting justification, to the Graduate Council, who will make the final determination. The vote for replacement requires an affirmative vote of the majority of the entire membership, including ex officio members.”

Therefore, he stated voting will take place in two phases – the first will be today’s vote by Graduate Council; the second vote by the ex officio members (Dean of Graduate Programs, academic unit heads, and college deans) will be conducted electronically by Dr. Layne subsequent to this meeting.

On a motion by Dr. Jennings and a second by Dr. Vamosi, the request made by the Department of Marine and Environmental Systems to replace Dr. George Maul with Dr. Charles Bostater for the unexpired duration of Dr. Maul’s term per **Graduate Policy 4.2.3** was unanimously approved by an entire membership vote of 36 in favor.

8) **ANNOUNCEMENTS**

It was voiced that Dr. Maul will be dearly missed by fellow Council Members and appreciation was expressed for his years of service.

Dr. Gallo announced that the next Graduate Council meeting is February 19, 2015, and the submission deadline for materials is February 5, 2015.

With no further business, the meeting adjourned at 1:15 p.m.

![Signature]

Rosemary G. Layne, Ed.D.
Director of Graduate Programs