MINUTES
Graduate Council
November 17, 2016

Present: Ex officio: M. Gallo (Chair) and M. Baloga

Voting Members: W. Allen, G. Anagnostopoulos, C. Bashur, C. Bostater, D. Carroll,
D. Carstens (via phone), J. Dshalalow, H. Edwards, K. Hamed, H. Heck,
P. Jennings, Y. Liao, D. Miller-Kermani, E. Perez, J. Perez,
Y. Sharaf-Eldeen, L. Steelman, L. Stephane, B. Webster, D. Wilder
(nonvoting) for J. Martinez-Diaz

Guests: J. Cain, D. Micus

The meeting was called to order at 1:01 p.m.

1) CALL TO ORDER – Dr. Michael Gallo

Dr. Gallo welcomed everyone and introduced Dr. Wilder, who was present in a nonvoting
capacity for the School of Behavior Analysis.

Dr. Gallo said that he would be working from a restructured agenda which was provided
at all place settings.

2) MINUTES OF THE OCTOBER 2016 GRADUATE COUNCIL MEETING

Unanimously Approved

The minutes of the October 20, 2016 meeting were unanimously approved on a motion by
Dr. Hamed and a second by Dr. Bashur.

3) DIRECTOR’S REPORT – Dr. Rosemary Layne

Dr. Layne advised of one action item that occurred since the September meeting for
informational purposes only. She said that Graduate Policy 4.12 Dismissal for Misconduct,
Graduate Programs defines two types of misconduct – Academic Misconduct and Research
Misconduct. She emphasized that dismissals for misconduct are extremely rare; however, in
September 2016 the College of Science had a dismissal for academic misconduct and the student
chose to appeal the dismissal. As provided for in Graduate Policy 4.2.5.1 Appeal Committee for
Academic Misconduct Dismissals, Dr. Baloga convened the Dismissal Appeals Committee (a
standing committee of Graduate Council). Dr. Layne extended thanks to members of the
Dismissal Appeals Committee (Chair Dr. Dshalalow and members Drs. Allen, Carstens, Heck,
Martinez-Diaz and E. Perez). The committee held three meetings and ultimately voted to affirm
the academic misconduct dismissal made by the College of Science. Because the decision of the
committee is final and is binding of all parties involved, no further action of Council is necessary.

In the course of this appeal process and recordkeeping Dr. Layne noted that the respective policies may need a few editorial updates. She gave a “head’s up” that she will bring these recommendations to Committee on Standards and Graduate Council for review and consideration in January 2017.

4) **GRADUATE FACULTY APPOINTMENT – GLENN, James**

**Unanimously Approved**

Request is made by Department of Extended Studies to appoint Dr. James Glenn to the Master’s level of Graduate Faculty.

Consistent with Graduate Council’s practice with respect to graduate faculty appointments for adjunct faculty and faculty external to the university, the request is made to appoint Dr. Glenn at the master’s level.

On a motion by Dr. E. Perez and a second by Dr. Hamed, the request made by Department of Extended Studies to appoint Dr. James Glenn to the Master’s level of Graduate Faculty was unanimously approved.

5) **GRADUATE FACULTY APPOINTMENT – STUDDARD, Nareatha**

**Unanimously Approved**

Request is made by Department of Extended Studies to appoint Dr. Nareatha Studdard to the Master’s level of Graduate Faculty.

Consistent with Graduate Council’s practice with respect to graduate faculty appointments for adjunct faculty and faculty external to the university, the request is made to appoint Dr. Studdard at the master’s level.

On a motion by Dr. Hamed and a second by Dr. Sharaf-Eldeen, the request made by Department of Extended Studies to appoint Dr. Nareatha Studdard to the Master’s level of Graduate Faculty was unanimously approved.

6) **CHANGING GRADUATION REQUIREMENTS – MS Degree in Human Resource Management**

**Unanimously Approved**

Request is made by the Department of Extended Studies to change the graduation requirements for the MS degree in Human Resource Management.

Dr. Gallo stated the request is to replace course **MGT 5106 Organizational Communication** with existing course **MGT 5138 Business Ethics** as a required course for the M.S. degree in Human Resources Management.

On a motion by Dr. E. Perez and a second from Dr. Bostater, the request made by the Department of Extended Studies to change graduation requirements for the MS degree in Human Resource Management was unanimously approved.
Resource Management was unanimously approved.

7) **ADDING A NEW COURSE – BME 5700 Biomechanics of Biological Systems**

**Unanimously Approved**

Request is made by the Department of Biomedical Engineering to add a new graduate course **BME 5700 Biomechanics of Biological Systems**.

On a motion by Dr. Hamed and a second by Dr. E. Perez, the request made by the Department of Biomedical Engineering to add a new graduate course **BME 5700 Biomechanics of Biological Systems** was unanimously approved.

8) **ADDING A NEW COURSE – MAE 5704 Helicopter Flight Test**

**Unanimously Approved**

Request is made by the Department of Mechanical and Aerospace Engineering to add a new graduate course **MAE 5704 Helicopter Flight Test**.

Dr. Gallo noted the two corresponding administrative “Adding a New Course” forms are essentially complements of each other and when merged have all the required signatures and correct information (i.e. course to be offered Fall 2017).

On a motion by Dr. Sharaf-Eldeen and a second by Dr. Hamed, the request made by the Department of Mechanical and Aerospace Engineering to add a new graduate course **MAE 5704 Helicopter Flight Test** was unanimously approved.

9) **ADDING A NEW COURSE – PSY 6415 Statistical Analysis with R**

**Unanimously Approved**

Request is made by the School of Psychology to add a new graduate course **PSY 6415 Statistical Analysis with R**.

A question was raised about the potential for overlap with existing Mathematics courses, but Dr. Dshalalow said there would be none because the course is mathematically superficial. Dr. Steelman stated the addition of advanced statistic courses is in alignment with other courses that have been added to the curriculum.

On a motion by Dr. Hamed and a second by Dr. Bostater, the request made by the Department of Mechanical and Aerospace Engineering to add a new graduate course **PSY 6415 Statistical Analysis with R** was unanimously approved.

10) **ADDING A NEW COURSE – AVS 5000 Quantitative Reasoning and Modeling, AVS 6301 Fundamentals of Research in Aviation, AVS 6302 Research and Statistics 1, AVS 6303 Research and Statistics 2, AVS 6304 Survey and Qualitative Research Methodologies, AVS**
6305 Readings in Aviation Research, and AVS 6310 Special Topics Seminar

Unanimously Approved

Request is made by the College of Aeronautics to add the seven new graduate courses listed above.

Dr. Gallo advised that these courses will be part of a proposed online professional doctoral program in aviation that the College of Aeronautics is currently preparing for Council consideration. He noted the grading scheme for AVS 6305 Readings in Aviation Research as shown on the “Adding a New Course” form and the corresponding syllabus will be changed from S/U to P/F to be compliant with Graduate Policy 4.8, which restricts use of S/U grades to specified categories of courses (e.g., thesis, DRP, dissertation).

In response to a question about the potential for overlap with existing Mathematics courses, Dr. Dshalalow stated there would be none. Dr. Gallo said the statistics are being presented in an aviation-related context and the need for a mathematics background would be minimal. Dr. Baloga added that although the statistics is at the elementary level, its application to research is not. Dr. Gallo stated it is designed to have working professionals do research, use a statistical package, and interpret findings in the context of the given research setting. Dr. Gallo said if the proposed courses and program are approved and accredited by SACSCOC, the program would be the first of its kind as a professional doctorate for main campus or online. Dr. Cain said this degree would be ideal for those that have an MS degree in Aviation or a strong background in it, such as pilots wanting to enter the education field or civilians in organizations like the NTSB. Dr. Heck asked whether approval of this degree will pave the way for other professional doctorates at FI Tech. Dr. Baloga responded that any such proposals must be well-planned and supported by a business plan. A concern was raised about no clear integration of course and statistics for courses AVS 6302 Research and Statistics 1 and AVS 6303 Research and Statistics 2. Dr. Gallo offered to clarify and revise the course overview and catalog description with Ms. Fox to emphasis that both courses are research-based and will exhibit research integration.

On a motion by Dr. Carstens and a second by Dr. Hamed, the request made by the College of Aeronautics to add seven new graduate courses: AVS 5000 Quantitative Reasoning and Modeling, AVS 6301 Fundamentals of Research in Aviation, AVS 6302 Research and Statistics 1, AVS 6303 Research and Statistics 2, AVS 6304 Survey and Qualitative Research Methodologies, AVS 6305 Readings in Aviation Research, and AVS 6310 Special Topics Seminar was unanimously approved with the agreement of amending the course descriptions for AVS 6302 Research and Statistics 1 and AVS 6303 Research and Statistics 2.

11) REMARKS FROM THE FLOOR

Dr. Layne announced that January is the announced deadline for submission for the 2017-2018 University Catalog. She reminded everyone to review the “Program Requirements”
section for each of their Master’s degree programs to ensure that a Final Program Exam is stipulated as a graduation requirement for nonthesis students per Graduate Policy 1.6.

12) ANNOUNCEMENTS

Dr. Gallo announced that the next Graduate Council meeting is January 19, 2016, and the submission deadline for materials is January 5, 2016.

With no further business, the meeting adjourned at 1:42 p.m.

Rosemary G. Layne, Ed.D.
Director of Graduate Programs