MINUTES

Graduate Council

October 15, 2009

Present: Ex officio: M. Sohn (Chairperson) R.L. Alford

J. Strother (late arrival – non-voting)

Guests: R. Bonhomme, W. Shoaff, C. Young

The meeting was called to order at 1:05 P.M.

Dr. Sohn welcomed everyone to the Council meeting, reminding all of their responsibilities as Graduate Council members and the use of Roberts Rules of Order to ensure that correct protocol is met.

1) MINUTES OF THE SEPTEMBER 2009 GRADUATE COUNCIL MEETING

The minutes of the September 17, 2009 meeting were unanimously approved on a motion by Dr. Sharma and a second by Dr. Tomadakis.

2) REVISION – UNIVERSITY CATALOG REQUIREMENTS REGARDING DEFICIENCIES

Approved by a vote of 11 in favor with 1 abstention

This revision was presented to the Committee on Standards (COS) requesting inclusion of the word “passed” to the current catalog statement regarding removal of deficiencies. The COS recommended denial of that request, suggesting the following revision to the statement: "For those cases in which the student has acceptable undergraduate achievement but has course deficiencies, the major academic unit will specify the criteria that must be met to remove the deficiencies."

On a motion and a second from the Committee on Standards, the vote was 11 in favor and 1 abstention to deny the word “passed” and to approve the recommended statement as above.
3) **REVISION – CHANGE Ph.D. and MS REQUIREMENTS FOR THE DEPARTMENT OF COMPUTER SCIENCE**

Unanimous approval

On a motion and second from the Committee on Standards, the vote was unanimous to approve the requested changes from the department.

4) **REQUEST TO CHANGE RESTRICTIONS IN A COURSE – MAE 5150**

Unanimous approval to grant the requested addition of “Instructor Approval”

On a motion and a second from the Committee on Standards, the vote was unanimous to approve the requested change.

5) **REMARKS FROM THE FLOOR**

Dr. Layne suggested that departments could assist with proposals to be presented to the Committees/the Graduate Council by ensuring that the submitted memo for the Council includes current policy, recommended policy changes and a full justification for those changes. Additionally, the department can take a proactive approach by advising the respective Council member of the background for such proposals so that he/she is able to address the subcommittees and/or the full Graduate Council if needed.

There were no other remarks from the floor.

The next meeting will be held on the 3rd Thursday, November 19, 2009

With no further business, the meeting adjourned at 1:17 P.M.

[Signature]

Rosemary G. Layne, Ed.D.
Director of Graduate Programs