Graduate Council Meeting
April 19, 2012

M I N U T E S

Graduate Council
April 19, 2012

Present: Ex officio: M. Sohn (Chairperson), M. Baloga

Voting Members: M. Baarmand, S. Cusick (Proxy for J. Cain), P. Cosentino,
E. Dshalalow, M. Harvey, P. Jennings, G. Maul, K. Mitra, T.
Richardson, V. Sharma, M. Silaghi, J. Strother, A. Vamosi, B. Webster

Guests: M. S. Grace, E. Kalajian, C. Young

The meeting was called to order at 1:02 p.m. Dr. Sohn welcomed Dr. Cusick as the new
representative for the College of Aeronautics starting in fall of 2012.

1) MINUTES OF THE MARCH 2012 GRADUATE COUNCIL MEETING

Unanimously Approved

The minutes of the March 22, 2012 meeting were unanimously approved on a motion
by Dr. Sharma and a second by Dr. Harvey.

2) DIRECTOR’S REPORT – Dr. Rosemary Layne

Dr. Layne reminded council members that the College of Business proposed course
BUS 5219 is still being circulated for electronic vote by council members and that eight
members have yet to vote. She encouraged those members to go back and vote immediately
so the outcome can be reflected in the April minutes. (Note: Subsequent to the meeting, BUS
5219 Globalization and Corporate Social Responsibility was approved by a vote of 15 in
favor, 2 no response.)

3) GRADUATE FACULTY APPOINTMENTS

On a motion by Dr. Harvey and a second by Dr. Webster the following four
nominees were approved en bloc to the Master’s level of the Graduate Faculty.

Unanimously Approved at Master’s Level

GRADUATE FACULTY APPOINTMENT – BUARQUE, Fernando

Request is made by the Computer Science Department to appoint Dr. Fernando
Buarque to the Graduate Faculty at the Master’s level.
GRADUATE FACULTY APPOINTMENT – HILL, Justin

Request is made by the Department of Chemical Engineering to appoint Dr. Justin Hill to the Graduate Faculty at the Master’s level.

GRADUATE FACULTY APPOINTMENT – SHAYKHIAN, Gholam and RUKIEH, Kusay

Request is made by the School of Computing to appoint Dr. Gholam Shaykhian and Dr. Kusay Rukieh to the Graduate Faculty at the Master’s level.

4) GRADUATE FACULTY APPOINTMENT – LIND, Morton

Unanimously Approved at Master’s Level

Request is made by the Human Centered Design Department to appoint Dr. Morton Lind to the Graduate Faculty at the Doctoral level.

On a motion by Dr. Jennings and a second by Dr. Richardson, the request was amended to the master’s level since Dr. Guy Boy serves as committee chair for all HCD doctoral students.

The appointment of Dr. Lind to the Master’s level of the Graduate Faculty was approved.

5) GRADUATE POLICY REVISION – Graduate Policy 1.6 Final Program Examination, Master’s and Specialist Students

Unanimously Approved

Request submitted by the College of Aeronautics to propose change to Graduate Policy 1.6 Final Program Examination, Master’s and Specialist Students. The CoA requests to remove the CoA’s one program restriction in the current policy. The proposed change is highlighted below in bold strikethrough font.

Current Policy: “A final examination is required of all thesis students (in this case called a “defense”) and in all other master’s programs with the exception of all programs in the Nathan M. Bisk College of Business and the Human Factors in Aeronautics program in the College of Aeronautics, for which there is no on-campus counterpart.”

Proposed Change: A final examination is required of all thesis students (in this case called a “defense”) and in all other master’s programs with the exception of all programs in the Nathan M. Bisk College of Business and the Human Factors in Aeronautics program in the College of Aeronautics, for which there is no on-campus counterpart.

Dr. Richardson reported for the Committee on Standards that this policy is being recommended for revision for the time being but that beginning in fall 2012 this policy should
be revisited. Revised wording may be necessary to include new types of examinations rather than to exclude colleges and programs.

On a motion and second from the Committee on Standards, the vote was unanimous to approve the recommended policy change as stated above.

6) **NEW PROGRAM – Aviation Safety MSA Program (Online)**

**Unanimously Approved**

Request submitted by the College of Aeronautics to add a new Aviation Safety MSA program (online).

Dr. Cusick explained to the council that this program will improve their graduate programs and diversity of its offerings for students.

On a motion by Dr. Richardson and a second by Dr. Jennings, the proposed revision of Graduate Policy 1.6 resulted in unanimous approval.

7) **CHANGING GRADUATION REQUIREMENTS IN A MAJOR – PhD Computer Science**

**Unanimously Approved**

Request is made by the Computer Sciences Department to reduce from four times to three times the requirement for successful completion of some combination of CSE 5500 Seminar or CSE 5501 Internship.

Dr. Richardson questioned why this class was not a pass/fail course since it is a 0 hour course. Dr. Silaghi explained that the students have an attendance requirement they must meet and a graded paper at the end of the term on what they have learned from the presentations. Dr. Sohn added that having a letter grade provides more incentive for a student to show up to classes and do the required work.

On a motion by Dr. Silaghi and a second by Dr. Maul, the proposed change was unanimously approved.

8) **CHANGING GRADUATION REQUIREMENTS IN A MAJOR – MS Project Management**

**Unanimously Approved**

Request is made by the Extended Studies Division to replace four courses in the MS Project Management program, Information Systems concentration, and Operations Research concentration. Includes three new courses: MGT 5080 Strategic Project Management, MGT 5081 Project Tools and Techniques, and MGT 5082 Cases in Applied Project Management.
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Dr. Richardson explained that these changes are being made to help this program meet GAC-PMI accreditation requirements for this specialized master’s degree. These courses were specifically designed to comply with standards outlined by the accrediting body.

On a motion by Dr. Maul and a second by Dr. Jennings, the proposed degree change was unanimously approved.

9) **CHANGING RESTRICTIONS IN A COURSE – CHE 5230 Separation Processes**

Unanimously Approved

A request is submitted by the Department of Chemical Engineering to change course restrictions for CHE 5230 Separation Processes.

On a motion by Dr. Maul and a second by Dr. Harvey, the request to change restrictions in course for CHE 5230 Separation Processes was approved.

10) **Remarks From The Floor**

Dr. Cusick asked Cookie Young, Registrar, if she had any words of advice about the separate graduation ceremonies for undergraduate and graduate students. Cookie advised the council that the graduate ceremony will not be as packed and that her office hopefully will be able to give out extra tickets to the students. She thinks the graduate ceremony will be shorter and reminded the faculty who are participating to be in the Crawford building at 1:00 p.m. on Saturday, May 5.

The next meeting will be held on Thursday, September 20, 2012.

With no further business, the meeting adjourned at 1:24 p.m.

\[Signature\]
Rosemary G. Layne, Ed.D.
Director of Graduate Programs