MINUTES
Graduate Council
September 20, 2012

Present: Ex officio: M. Sohn (Chairperson), M. Baloga
Voting Members: M. Baarmand, L. Baksay, D. Carroll, S. Cusick, E. Dshalalow, M. Harvey, P. Jennings, G. Maul, K. Mitra, H. Heck (proxy for A. Pandit), N. Nesnas (proxy for V. Sharma), J. Strother, A. Vamosi (also proxy for T. Richardson), B. Webster

Guests: A. Becker, K. Johnson, E. Kalajian, A. Walton, C. Young

The meeting was called to order at 1:04 p.m.

1) ADDRESS COUNCIL MEMBERS – Dr. Monica Baloga

Dr. Baloga stated that the university is growing – and with the growth comes the addition of new programs and requests to add representation on Graduate Council. She stated that we are at a crossroads in that we can continue to add representatives at every request or look at a different structure for fair representation. She would like an ad hoc committee (consisting of three graduate council voting members) to look at this question and develop a recommendation. Dr. Maul volunteered to serve on the committee. Dr. Baloga encouraged other interested council members to contact her after the meeting.

Dr. Baloga distributed copies of the New Program Process, Guidelines, and Template which now includes accreditation and assessment items. She noted that the process has been approved by Dr. T.D. McCay and is in effect as of now. She asked that Graduate Council members review the document and contact her with any questions. She added that she will distribute this to the Undergraduate Curriculum Committee on September 28.

2) MINUTES OF THE APRIL 2012 GRADUATE COUNCIL MEETING

Unanimously Approved

The minutes of the April 19, 2012 meeting were unanimously approved on a motion by Dr. Harvey and a second by Dr. Maul.

3) DIRECTOR’S REPORT – Dr. Rosemary Layne

Dr. Layne advised council members of actions that have occurred since the April 2012 graduate council meeting.

Three proposed new courses were circulated electronically in May and June for consideration by Council Members.
The requests – all from the College of Engineering – were

- **CSE 5234 Web Applications** – Approved by a vote of (16 in favor, 1 no response),
- **CSE 5694 Robotics & Artificial Intelligence** – Approved by a vote of (16 in favor, 1 no response), and
- **MAE 5464 Kinetics of Materials for High-Temperature Applications** – Approved by a vote of (13 for, 3 no response, 1 no opinion).

In addition, there was one request for a new program from the College of Business, Extended Studies Division. The request was for the **reactivation** of a former program: Graduate Certificate in Business Management. Due to the time-sensitive nature of this request, Dr. Baloga, Dean of Graduate Programs, approved the request so that the program could be offered for fall 2012 at the Aberdeen site.

4) **CHANGING GRADUATION REQUIREMENTS IN A MAJOR – MS in ABA, MS in OBM, MS in ABA + OMB, and PhD in Behavior Analysis**

   **All Four Requests Unanimously Approved**

   On a motion by Dr. Harvey and a second by Dr. Carroll, the request made by the Department of Psychology to change the curriculum for the MS degree in Applied Behavior Analysis from 48 required credits to 44 credits and changes in required courses, including three new courses (**BEH 5106 Biological Foundations of Behavior**, **BEH 5202 Ethics in Behavior Analytic Research**, and **BEH 5251 Intensive Practical Training in Behavioral Analysis**) was unanimously approved.

   On a motion by Dr. Maul and a second by Dr. Harvey, the request to change the required courses for the MS degree in Organizational Behavior Management, including one new course: **BEH 5251** (listed above), was unanimously approved. The required credits remain the same at 42.

   On a motion by Dr. Harvey and a second by Dr. Maul, the request to change the required credits for the MS degree in Applied Behavioral Management and Organizational Behavior Management from 57 to 50 and to change the required courses, which includes three new courses: **BEH 5106, BEH 5202**, and **BEH 5251** (listed above) was unanimously approved.

   On a motion by Dr. Maul and a second by Dr. Harvey, the request to change the required credits for the PhD degree in Behavior Analysis from 84 credits to 87 and to change the required courses, which includes four new courses: **BEH 5106, BEH 5202, BEH 5251** (listed above) and **BEH 6304 Complex Human Behavior** was unanimously approved.

5) **GRADUATE POLICY REVISION – PsyD Program**

   **Unanimously Approved**

   A request was made by the School of Psychology to revise Graduate Policy 3.2: Degree Requirements, Psy.D. Programs. The revision would add language regarding establishment and composition of the PsyD committee, changes in committee and dissolution of committee.
On a motion by Dr. Vamosi and a second by Dr. Harvey, the request made by the School of Psychology to revise Graduate Policy 3.2: Degree Requirements, Psy.D. Programs was unanimously recommended for approval (with editing changes) by Committee on Standards and unanimously approved by Graduate Council.

6) **GRADUATE FACULTY APPOINTMENT – RAISSI, Ali**

**Unanimously Approved at Master’s Level**

A request was made by the Department of Chemical Engineering to appoint Dr. Ali Raissi to the Graduate Faculty at the Masters level.

On a motion by Dr. Maul and a second by Dr. Jennings, the request to appoint Dr. Raissi to the Master’s level of the Graduate Faculty was unanimously approved.

7) **CHANGING GRADUATION REQUIREMENTS IN A MAJOR – MS in Engineering Management, MS in Systems Engineering, and PhD in Systems Engineering**

**Unanimously Approved**

Request submitted by the Department of Engineering Systems to change graduation requirements for the three degree programs: MS in Engineering Management, MS in Systems Engineering (including changes to recently-approved area of emphasis in Spacecraft Systems), and PhD in Systems Engineering.

Dr. Kalajian noted that these changes to required core courses and changes to elective courses were approved by the Engineering Council.

On a motion by Dr. Webster and a second by Dr. Maul, the proposed changes to graduation requirements for the three degrees listed above were voted *en bloc* and resulted in unanimous approval.

8) **CHANGING RESTRICTIONS IN A COURSE – ENM 5100, ENM 5200, ENM 5330, ENM 5420, EMN 5430, SYS 5310, SYS 5350, SYS 5365, SYS 5370, SYS 5460, SYS 6010, SYS 6020, SYS 6030, and SYS 6040**

**Unanimously Approved**

Dr. Webster explained that this request is being made to enable Engineering Systems students to register for their required courses. Currently students who need these courses are locked out due to limited classroom capacity. The request is not intended to restrict other departments, but to restrict only online registration of students from other departments. As an alternative, students from other departments must register in person using a registration form.

Dr. Vamosi noted that some of the students in the proposed new interdisciplinary MS degree program in Innovation and Entrepreneurship would need some these courses.

Dr. Sohn suggested that the College of Business and the College of Engineering work together to predict number of spaces needed while addressing issues of room capacity and additional class sections.

On a motion by Dr. Webster and a second by Dr. Maul, the proposed major code restrictions were unanimously approved.

9) **NEW COURSES – OCN 5107 and ENS 5702**

**OCN 5107 Unanimously Approved**

**ENS 5702 Item Tabled**

Request is made by the Department of Marine and Environmental Systems to approve two bi-level courses: **OCN 5107 Pacific Coastal Environments** and **ENS 5702 Lake and Reservoir Restoration and Management**.

On a motion by Dr. Carroll and a second by Dr. Maul, the proposed new course, **OCN 5107 Pacific Coastal Environments** unanimously approved.

On a motion by Dr. Vamosi and a second by Dr. Maul, discussion ensued about the proposed new course **ENS 5702 Lake and Reservoir Restoration and Management**. Several council members noted that bi-level courses should have different grading schemes for each level. The requirements for each level were not explicitly stated in the syllabus.

Dr. Sohn recommended that the vote on this course be tabled and re-circulated for E-vote after further clarification on graduate and undergraduate grading is provided.

On a motion by Dr. Harvey and a second by Dr. Carroll, the amendment to table the proposed new course and re-circulate it for electronic vote was unanimously approved.

10) **NEW COURSES – PSY 6411, PSY 6412, and PSY 6413**

All Courses Unanimously Approved

Request is submitted by the School of Psychology to approve three new elective courses for the I/O psychology program: **PSY 6411 Global Leadership**, **PSY 6412 Global Talent Management**, and **PSY 6413 International Change Management**.

On a motion by Dr. Harvey and a second by Dr. Strother, the request to approve all three new elective courses was unanimous.
11) **NEW COURSES – BUS 5113, BUS 5114, BUS 5115, BUS 5116, and BUS 5117**  

All Courses Unanimously Approved

Request is submitted by the College of Business to approve five new courses to enhance both the existing MBA program and the proposed new MS in Innovation and Entrepreneurship: **BUS 5113 Surveying New Technologies, BUS 5114 Survey of Entrepreneurship and Innovation, BUS 5115 New Product Development, BUS 5116 Technology Commercialization Experience I**, and **BUS 5117 Technology Commercialization Experience II**.

On a motion by Dr. Vamosi and a second by Dr. Harvey, the request to approve all five new elective courses was unanimous.

12) **NEW MAJOR – MS in Innovation and Entrepreneurship**  

Unanimously Approved

Request is submitted by the College of Business to approve a new interdisciplinary MS degree in Innovation and Entrepreneurship. This includes the five new business courses listed above: **BUS 5113, BUS 5114, BUS 5115, BUS 5116, and BUS 5117**.

On a motion by Dr. Strother and a second by Dr. Vamosi, the request to approve a new interdisciplinary MS degree in Innovation and Entrepreneurship was unanimous.

13) **NEW SCHOOL – Interdisciplinary Technology and Innovation**

The Nathan M. Bisk College of Business seeks endorsement from Graduate Council to establish a School for Interdisciplinary Technology and Innovation. Dr. McCay is interested in receiving feedback (advice and opinion) from Graduate Council.

Dean Becker explained that the College of Business and College of Engineering are coming together to offer technology-driven programs, bridging these two colleges. She also envisions other interdisciplinary bridges such as Information Systems and Healthcare Management. Council members commented about the sequence of establishing a school before deciding on programs to be offered. In response to questions about structure and budget, Dr. Becker indicated that the need for new faculty has not as yet been identified. Discussion ensued concerning selection of the word *school* rather than *institute or center*. Dr. Becker responded that *school* is more appropriate due to the focus on academic programs rather than on research. Dr. Strother suggested it might be useful for the university to clarify terms such as *college, institute, center*, etc.

The next meeting will be held on Thursday, October 18, 2012.

With no further business, the meeting adjourned at 1:57 p.m.

Rosemary G. Layne, Ed.D.  
Director of Graduate Programs