MINUTES
Graduate Council
November 15, 2012

Present: Ex officio: M. Sohn (Chairperson), M. Baloga


Guests: G. Boy, O. Doule

The meeting was called to order at 1:03 p.m.

1) MINUTES OF THE OCTOBER 2012 GRADUATE COUNCIL MEETING

Unanimously Approved

The minutes of the October 18, 2012 meeting were unanimously approved on a motion by Dr. Maul and a second by Dr. Vamosi.

2) DIRECTOR’S REPORT – Dr. Rosemary Layne

For the benefit of new council members and because of the three requests for Graduate Faculty appointments on today’s agenda, Dr. Layne summarize the Graduate Faculty Appointment Policy 4.1.2. The policy states that appointments that require Graduate Council action include adjunct faculty, full-time faculty in academic units that do not offer graduate programs, assistant and associate professors without terminal degrees, non-academic professorial ranks, and visiting faculty.

She reminded council members that we have a two tier system of appointment. At the master’s level a faculty member can serve on either master’s or doctoral committees but chair only master’s degree. If a faculty member wishes to chair doctoral committees, he/she must be appointed to that higher tier – doctoral level.

3) GRADUATE FACULTY APPOINTMENT – KIMBERLIN, Ralph

Unanimously Approved at Master’s Level

On a motion by Dr. Maul and second by Dr. Strother, discussion was opened for the nomination of Dr. Ralph Kimberlin to the doctoral level of graduate faculty. Dr. Cusick elaborated on the request made by the College of Aeronautics to appoint Dr. Kimberlin to
the doctoral level of graduate faculty. He stated that Dr. Kimberlin will be teaching three new courses offered by COA and that he is distinguished in flight testing, a national expert, and a paid consultant for FL Tech.

After discussion, it was suggested by Dr. Harvey to amend the graduate faculty appointment to the Master's level.

On a motion by Dr. Vamosi and a second by Dr. Richardson, the amendment to appoint Dr. Kimberlin to the Master's level of graduate faculty was unanimously approved.

4) **GRADUATE FACULTY APPOINTMENT – HAMED, Kastro**

**Approved at Master's Level**

On a motion by Dr. Maul and second by Dr. Jennings, discussion was opened for the nomination of Dr. Kastro Hamed to the doctoral level of graduate faculty as requested by the Department of Education and Interdisciplinary Studies.

After discussion, it was recommended to amend the graduate faculty appointment to the Master's level.

On a motion by Dr. Baksay and a second by Dr. Harvey, the amendment to appoint Dr. Hamed to the Master’s level of graduate faculty was approved with a vote of 13 in favor with one abstention.

5) **GRADUATE FACULTY APPOINTMENT – STANFIELD, Andy**

**Approved**

On a motion by Dr. Maul and a second by Dr. Baarmand, the request made by the Department of Education and Interdisciplinary Studies to appoint Mr. Stanfield to the Master’s level of the graduate faculty was unanimously approved with a vote of 11 in favor with 3 abstentions.

6) **ADDING A NEW MAJOR – Flight Test Evaluation Certificate Program**

**Unanimously Approved**

A request was made by the College of Aeronautics to add a new certificate program in Flight Test Evaluation. The proposed certificate program includes three new graduate courses: **AVF 5301 Airplane Performance Flight Test Evaluation**, **AVF 5302 Airplane Stability and Control Flight Test Evaluation**, and **AVF 5303 Airplane Avionics Flight Test Evaluation**.

On a motion by Dr. Maul and second by Dr. Strother, the request made by the College of Aeronautics to add a new certificate program in Flight Test Evaluation including the three aforementioned new graduate courses was unanimously approved.
7) **ADDING A NEW MAJOR- MS in Human Centered Design**

**Approved**

A request was made by the Human Centered Design Institute to add a new Master’s Degree Program in Human Centered Design. The new proposed program includes 7 new courses: **HCD 5801 Function Analysis, HCD 5802 Usability Engineering, HCD 5803 Creativity and Design Thinking, HCD 5804 Industrial Human-Centered Design, HCD 5895 Non-Thesis Project, HCD 5899 Final Semester Thesis, and HCD 5999 Thesis.**

Dr. Baloga explained why courses **HCD 5806 Cognitive Engineering and Human Centered Design of Learner-Centered Design, HCD 5807 Advanced Interaction Media, HCD 5808 Complexity Analysis for Human Centered Design, HCD 5809 Life Critical Systems, HCD 5810 Human Centered Design Organization Design and Management, and HCD 5811 Modeling and Simulation** were crossed out on the Graduate Council Agenda. She explained that these courses are essential duplicates of current 6000-level courses. Because 6000-level courses may be taken by all graduate students, these six courses would be replaced by the corresponding 6000 level courses that are already offered by HCDi. Dr. Boy informed the council that he has been in touch with potential Master’s students, that he officially has three faculty members, and five more faculty members that are about to teach. There was discussion about who is eligible to apply to the program. Dr. Boy indicated that Aeronautcs majors will welcomed as desired applicants.

On a motion by Dr. Vamosi and a second by Dr. Carroll, the request made by the Human Centered Design Institute was approved with nine votes in favor and two opposed.

The next meeting will be held on Thursday, January 17, 2013.

With no further business, the meeting adjourned at 2:02 p.m.

---

Rosemary G. Layne, Ed.D.
Director of Graduate Programs