



## Recommendation Four Fraternity & Sorority Housing

Category	Recommendations	Charge	Financial Implications	Begin	Final
<b>Formation</b>	Form a housing committee comprised of one student and one alumni member of each organization.	To evaluate the current housing needs and future opportunities for Fraternity & Sorority Housing.	▪ None	10/05	
<b>Establishment</b>	Form a sub-committee to create a timeline for the project.	This committee will develop a timeline for Fraternity & Sorority housing to guide the committee through the housing process.	▪ None	11/05	12/05
<b>Announcement</b>	Announce the timeline to key stakeholders.	To create an official announcement to stakeholders	▪ Approx \$10 in postage and copies	4/06	4/06
<b>Research</b>	Form sub-committees to research housing options: Free Standing Committee Stacked Committee Joined Committee Affinity Committee	To research the financial commitments, building structure, occupancy requirements and policies of other schools with housing.	▪ Approx \$50 in calls and copies	4/06	9/06
<b>Research</b>	Form a sub-committee to evaluate current housing climate.	To evaluate the current housing situations among fraternity and sorority members and evaluate the class standings of the current membership.	▪ Approx \$2 in copies	9/06	10/06

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<b>Survey</b>	Form a sub-committee to evaluate inter/national policies.	To collect all groups inter/national policies and documents in regards to on campus housing.	<ul style="list-style-type: none"> <li>▪ Approx \$4 in postage and mailing</li> </ul>	10/06	11/06
<b>Research</b>	Brainstorm housing possibilities and desires with large committee.	To gather a list of ideas for the project.	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	11/06	11/06
<b>Survey</b>	Form a sub-committee to complete individual chapter needs assessment.	This committee will determine each chapters housing needs.	<ul style="list-style-type: none"> <li>▪ Approx \$2 in copies</li> </ul>	11/06	1/07
<b>Research</b>	Form a sub-committee to evaluate the financial feasibility and operations preparedness for each chapter.	To determine the level of ability each chapter has for a project and create recommendations of areas that need to be addressed.	<ul style="list-style-type: none"> <li>▪ Approx \$2 in copies</li> </ul>	1/07	3/07
<b>Research</b>	Form sub-committee to research funding options such as capital campaigns and other fundraising methods.	To evaluate the possible fundraising sources.	<ul style="list-style-type: none"> <li>▪ Approx \$2 in copies</li> </ul>	2/07	4/07

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<b>Evaluation</b>	The housing committee will review all research and determine which proposals will be pursued.	To determine the best possible option for the chapters at this time.	<ul style="list-style-type: none"> <li>▪ Approx \$5 in copies</li> </ul>	4/07	9/07
<b>Announcement</b>	Announce the committee decision to pursue to key stakeholders.	To create an official announcement to key stakeholders.	<ul style="list-style-type: none"> <li>▪ Approx \$10 in copies and postage</li> </ul>	9/07	9/07
<b>Plan</b>	Finalize a list of needs and create a vision statement for the proposed housing style chosen.	To create a basic concept of the project for the potential companies.	<ul style="list-style-type: none"> <li>▪ Approx \$2 in copies</li> </ul>	9/07	12/07
<b>Execution</b>	Complete an RFP to determine possible contactors.	To begin the process of reviewing plans.	<ul style="list-style-type: none"> <li>▪ Unknown</li> </ul>	1/08	2/08
<b>Review</b>	Review RFP proposals and determine which companies should be pursued.	To evaluate proposals submitted and determine future process followed.	<ul style="list-style-type: none"> <li>▪ Unknown</li> </ul>	4/08	10/08

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<b>Collaboration</b>	Work with the contacted company to develop final proposed plan for the building style and determine the financial breakdown.	To develop a plan for the buildings and financial responsibility.	▪ Unknown	10/08	4/08
<b>Announcement</b>	Distribute proposed site plan and financial breakdown to key stakeholders.	To decide to continue or discontinue with the project	▪ None	4/08	4/08
<b>Decision</b>	Review proposed financial breakdown and proposed site plan and decide how many chapters will be continuing with the project.	To decide to continue or discontinue with the project	▪ None	4/08	12/08
<b>Discussion</b>	Review proposed financial breakdown and proposed site plan with headquarters staff at the Association of Fraternity Advisors Annual Meeting.	To determine the interest level with the project.	▪ None	12/08	12/08

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<b>Commitment</b>	Obtain a written commitment from organizations interested in pursuing the project.		▪ Unknown	12/08	02/09
<b>Notification</b>	Notify the contracted company of organization decision.	To inform the group of the intent.	▪ None	2/09	2/09
<b>Commitment</b>	Develop a written contract for groups.	To ensure that once the plan is executed groups do not back out.	▪ None	2/09	2/09
<b>Approval</b>	Propose the plan to the Board of Trustees.	To receive their approval of the plan.	▪ None	4/09	4/09
<b>Announcement</b>	Inform the key stakeholders of the Board of Trustees Decision.		▪ None	5/09	5/09

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<b>Policy Development</b>	Form a sub-committee to develop community policies for the proposed buildings.	To review other campus policies and create a document.	<ul style="list-style-type: none"> <li>▪ Approx \$50 in copies</li> </ul>	08/09	01/10
<b>Regulations</b>	Propose the development to the city for approval.	To obtain permission to complete the project.	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	01/10	04/10
<b>Revisions</b>	Revise any parts of the plan the city deems necessary.	To ensure compliance with city code.	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	04/10	09/10
<b>Planning</b>	Develop a group of decision makers who have the ability to make key decisions and changes once the buildings are being built.	To ensure that if changes are made decisions are directed to the correct decision makers.	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	09/10	10/10
<b>Planning</b>	Work with interior decorators to determine décor of each individual building.	To personalize the house to fit chapter personality and needs.	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	10/10	04/11

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<b>Site Preparation</b>	Begin preparing the site for building.		▪ Unknown	11/10	04/11
<b>Fundraising</b>	Chapters will raise the necessary funds to pay for decorations and extra accessories.	To raise funds for the chapter projects.	▪ Unknown	01/11	01/12
<b>Building</b>	The buildings will be built.		▪ Unknown	04/11	12/13
<b>Decorating</b>	The buildings will be decorated by interior decorators.		▪ Unknown	12/13	3/14
<b>Room Selection</b>	Chapter members will begin to sign contracts to live in the facility.	To fill the building to occupancy.	▪ None	2/14	04/14
<b>Completion</b>	Chapter members will move into facility.		▪ None	08/14	

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