

Holidays that fall on a Saturday will normally be observed on the preceding Friday.
Holidays that fall on a Sunday will be observed on the following Monday.

For calendar year 2009 and 2010, the following holidays will be observed.

<u>Holiday</u>	<u>Date Holiday is Observed in 2009</u>	<u>Date Holiday is Observed in 2010</u>
Personal Holiday	Determined by employee and supervisor	Determined by employee and supervisor
New Year's Day	Thursday, January 1, 2009	Friday, January 1, 2010
"Extra Holiday"	Friday, January 2, 2009	
Martin Luther King, Jr. Day	Monday, January 19, 2009	Monday, January 18, 2010
President's Day	Monday, February 16, 2009	Monday, February 15, 2010
Memorial Day	Monday, May 25, 2009	Monday, May 31, 2010
Independence Day	Friday, July 3, 2009	Monday, July 5, 2010
Labor Day	Monday, September 7, 2009	Monday, September 6, 2010
Columbus Day	Monday, October 12, 2009	Monday, October 11, 2010
Veteran's Day	Wednesday, November 11, 2009	Thursday, November 11, 2010
Wednesday before Thanksgiving	Wednesday, November 25, 2009	Wednesday, November 24, 2010
Thanksgiving Day	Thursday, November 26, 2009	Thursday, November 25, 2010
Friday after Thanksgiving	Friday, November 27, 2009	Friday, November 26, 2010
Christmas Eve	Thursday, December 24, 2009	Thursday, December 23, 2010
Christmas Day	Friday, December 25, 2009	Friday, December 24, 2010
"Extra Holidays"	Monday, December 28, 2009	Monday, December 27, 2010
	Tuesday, December 29, 2009	Tuesday, December 28, 2010
	Wednesday, December 30, 2009	Wednesday, December 29, 2010
	Thursday, December 31, 2009	Thursday, December 30, 2010
		Friday, December 31, 2010

Please do not hesitate to call this office at extension 8100 with any questions.