FLORIDA TECH
Employee Hours Report

Time Sheet Department Name **Time Sheet Orgn. Code** **Pay Week Ending Date**

Please Print

Employee ID	Employee Name Last Name, First Init.	Hours REG	OT	VAC	SIC	FSL	DOC	OTHER	TOTAL HRS	Signature

Supervisor Signature _____

Earning Codes

REG	VAC	SIC	FSL	DOC	PERS	OT
Regular	Vacation	Sick	Family Sick Leave	Leave Without Pay	Personal Holiday	Overtime

Form: HRS02 Rev: 12/99

OTHER	BL	ANN	HOL	JD
	Bereavement Lv	Anniversary Day	Holiday	Jury Duty