

STUDENT INFORMATIONNAME _____ STUDENT ID NO _____
*Last First*CURRENT MAILING ADDRESS _____
*Street/Apt. No.*_____
City State ZIP Code

LOCAL PHONE _____ HOME PHONE _____ WORK PHONE _____

STUDENT SIGNATURE _____ DATE _____

DEGREE INFORMATIONDEGREE RECEIVED _____ GRADUATION DATE _____
*(i.e., Master of Science in Computer Science)***REASON FOR REQUEST**

- Name Change
- Destroyed Diploma
- Damaged Diploma
- Lost/Stolen Diploma
- Other _____

- The fee for a duplicate diploma is \$50, payable by check or money order made out to Florida Tech. To pay by credit card, contact graduation@fit.edu.
- Florida Tech's policy allows issuance of one duplicate diploma.
- If you have a name change, submit a certified copy of an original marriage license, court decree, or passport, along with an address/name change form available online and from the Registration Center. Since the name on your diploma must be the same as the name in Florida Tech's database, your name will also be changed in our database.

Please allow three weeks for processing

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