

NAME _____ DATE _____

STUDENT ID NO. _____ TERM _____ CUM. GPA _____

PROCEDURE

- Complete form.
- Obtain signatures from course instructor and your major/minor adviser, if cumulative GPA is 3.0 or higher.
- Obtain signatures from course instructor, major/minor adviser and academic unit head offering the course, if
 - 1) the Cum GPA is between 2.75 and 3.00, or
 - 2) the course is closed, or
 - 3) a co/prerequisite is missing.

Note: Your major/minor adviser must fill in the missing co/prerequisite and give justification for the waiver of the course in the co/prerequisite section below.

- Bring the signed and approved form with the registration form to the Registration Center for processing.

COURSE INFORMATION

CRN	Course Prefix	Course No.	Section
_____	_____	_____	_____

CO/PREREQUISITE (if applicable)

Missing co/prerequisite	Justification of waiver
_____	_____
_____	_____
_____	_____

SIGNATURES

Instructor _____ Date _____

Academic Major Adviser _____ Date _____

Academic Minor Adviser _____ Date _____

Academic Unit Head _____ Date _____
(academic unit offering course)

OFFICE USE ONLY

Processed by _____ Date _____