How to Add Class after Waitlist Notification

1. Receive waitlist notification via FIT email.

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Dear Student,

A seat has become available in LNG 1301, CRN 18328 -- Elementary Spanish 1 for Spring 2015. You must register before 14-MAR-2015 11:50 AM or the end of the waitlist period (13-JAN-2015 11:59PM), whichever comes first (please bear in mind that the system is unavailable from 4:00am to 6:00am daily).

IF YOU TAKE NO ACTION BEFORE THE DEADLINE, YOU WILL BE AUTOMATICALLY DROPPED FROM THE WAITLIST.

To register for the course, follow these steps:
1. Login to PAWS registration.
2. Go to: Student tab -> Registration link -> Add/Drop Classes link -> Select Term link.
3. Choose the appropriate term and click Submit.
4. For the waitlisted CRN, choose "Web Registered" from the drop-down menu in the Action column.
5. Click Submit Changes.

If you have trouble registering for this class, please contact the Registrar's Office at 321-674-8115. Do NOT respond to this system-generated email. More information on waitlisting is available at: http://www.fit.edu/registrar/.

Sincerely,
Office of the Registrar
2. Login to PAWS

3. Select Student tab

4. Select Registration
5. Select Add or Drop Classes

6. Select term and click Submit
7. For waitlisted course, select Web Registered from the drop down menu in the Action column and click Submit Changes

8. Successfully registered for the course