

A. Student Information

NAME _____ STUDENT ID NO _____
Last First

CURRENT MAILING ADDRESS _____
Street/Apt. No.

City State ZIP Code

LOCAL PHONE _____ HOME PHONE _____ WORK PHONE _____

STUDENT SIGNATURE _____ DATE _____

B. Degree Information

DEGREE RECEIVED _____ GRADUATION DATE _____
(i.e., Master of Science in Computer Science)

C. Reason for Request

- Name Change
- Destroyed Diploma
- Damaged Diploma
- Lost/Stolen Diploma
- Other _____

- The fee for a duplicate diploma is \$50, payable by check or money order made out to Florida Tech.
- Florida Tech's policy allows issuance of one duplicate diploma.
- "Duplicate" will appear at the bottom of the duplicate diploma.
- If you have a name change, submit a certified copy of an original marriage license, court decree, or passport. Since the name on your diploma must be the same as the name in Florida Tech's database, your name will also be changed in our database.

Please allow three weeks for processing