

Please provide the following information when requesting a new major or minor (program or option) to be added to the curriculum. Only new majors, minors and options are assigned a new code and print on the diploma. The code will be assigned by the Office of the Registrar and a copy of this form will be sent to the appropriate department.

COLLEGE _____ DELIVERY MODE(S) _____
(classroom, online)

DEPARTMENT _____ CAMPUS/SITE(S) _____

PROGRAM TO BE ADDED Major Minor Option for _____ (existing degree program)
NOTE: Only Majors, Minors and Options receive new codes and print on the diploma; use Option for new program name to appear with existing degree name.

- | | | |
|--|---|---|
| <input type="checkbox"/> Associate of Arts (A.A.) | <input type="checkbox"/> Master of Arts in Teaching (M.A.T.) | <input type="checkbox"/> Master of Science in Aviation (M.S.A.) |
| <input type="checkbox"/> Associate of Science (A.S.) | <input type="checkbox"/> Master of Business Administration (M.B.A.) | <input type="checkbox"/> Educational Specialist (Ed.S.) |
| <input type="checkbox"/> Bachelor of Arts (B.A.) | <input type="checkbox"/> Master of Education (M.Ed.) | <input type="checkbox"/> Doctor of Philosophy (Ph.D.) |
| <input type="checkbox"/> Bachelor of Science (B.S.) | <input type="checkbox"/> Master of Public Administration (M.P.A.) | <input type="checkbox"/> Doctor of Psychology (Psy.D.) |
| <input type="checkbox"/> Master of Arts (M.A.) | <input type="checkbox"/> Master of Science (M.S.) | <input type="checkbox"/> Graduate Certificate |

OTHER ADDITION TO THE CURRICULUM (NOTE: Only Majors, Minors and Options receive new codes and print on the diploma; use Concentration or Specialization if the new program represents less than a full degree curriculum.)

Concentration or Specialization for _____ (existing degree program)

PROGRAM TITLE Restricted to 30 characters, including spaces

TERM TO BE INITIATED _____ ADVISER FOR NEW PROGRAM _____
(Date program to be initiated must be no sooner than the next term for which registration has not begun)

ROUTING APPROVALS: 1) Department head/program chair and college dean approve and sign form. 2) The vice president for academic affairs approves business plan of the program in terms of financial viability and impact on the university mission and signs form. 3) Undergraduate Curriculum Committee or Graduate Council approves academics and signs form. 4) The vice president for academic affairs gives final approval of program, signs form and forwards to Office of the Registrar.

1) _____ Date
Department Head/Program Chair

3) _____ Date
Chair, Graduate Council

Date
Dean or Associate Dean

OR

2) _____ Date
Vice President for Academic Affairs

Date
Chair, Undergraduate Curriculum Committee

4) _____ Date
Vice President for Academic Affairs

REGISTRAR'S USE ONLY

FSA ATLAS _____	SOAXREF _____	SMAPRLE _____
STVMAJR _____	SOACURR _____	Major Code Assigned _____
GWVSDAX _____	CIPC Code _____	Operator Initials/Date _____

DISTRIBUTION

Original – Registrar
Copy – Academic Unit

Florida Institute of Technology • Office of the Registrar

150 West University Boulevard, Melbourne, FL 32901-6975 • (321) 674 +ext. • Fax (321) 674-7827
General Information – ext. 8115, Graduation – ext. 8116, Records and Transcripts – ext. 8117, Registration – ext. 8118