

CURRENT INFORMATION

NAME _____ ID NO. _____
Last First Middle

SIGNATURE _____ DATE _____

I am currently (*check one*) Student Employee Student and Employee DAYTIME PHONE NO. _____

I am an international student Yes No International Student and Scholar Services _____

UPDATE INFORMATION Name Address

Please change name from _____
Last First Middle

to _____
Last First Middle

Certified copy of an original marriage license, court decree or a passport must be attached for name changes. Additional documentation may be requested.

Please update the address(es) listed below:

PR PERMANENT HOME ADDRESS _____

Telephone Number _____

MA LOCAL ADDRESS _____

Telephone Number _____

BI BILLING ADDRESS _____

Telephone Number _____

HR HUMAN RESOURCES PAYCHECK/W-2 FORM ADDRESS _____

Telephone Number _____

FOR OFFICE USE ONLY

HR Initiator Date REGS Initiator Date