

Student consent is required for the release of **personally identifiable information** such as semester grades, academic record, class schedule, current academic standing, PAWS PIN and the student ID and/or social security number.

Students may consent to the release of **personally identifiable information** to others by completing this form. The Family Educational Rights and Privacy Act of 1974 (FERPA) allows disclosure of personally identifiable information without student consent to:

- certain government agencies/officials,
- parents of dependent students and sponsoring agencies,
- outside contractors performing a service for the institution that the institution would otherwise perform for itself,
- National Science Foundation Surveys as authorized by Congress,
- Subpoenas/court orders, select law enforcement agencies and to
- Selected school officials on a need to know basis and who have defined legitimate educational interest in such records.

This request will remain in effect indefinitely, until the student named below notifies the Registrar’s Office otherwise in writing.

I, _____
Printed Name of Student *Student ID Number*

give permission for _____
Print Name(s) *Relationship*

Print Name(s) *Relationship*

to request in writing copies of my academic grades and transcript (fee required for official transcript), financial status and other personally identifiable information contained in my university records. University policy requires a written request to obtain these documents.

Student Signature _____ Date _____

<p>Office of the Registrar Use Only</p> <p>Operator Initials _____</p> <p>Date Processed _____</p>
