

TELEPHONE BOMB THREAT CHECKLIST

KEEP CALM: Do not get excited or excite others.

TIME: Call received _____ am/pm Terminated _____ am/pm

EXACT WORDS OF CALLER: _____

DELAY: ASK CALLER TO REPEAT.

Questions you should ask:

A. Time bomb is set to explode? _____

B. Where located? Floor _____ Area _____

C. Kind of bomb? _____

D. Description? _____

E. Why kill or injure innocent people? _____

Voice description:

___ Female ___ Calm ___ Young ___ Refined

___ Male ___ Nervous ___ Middle-Aged ___ Rough

___ Old

Other Descriptors:

Accent ___ Yes ___ No Describe _____

Speech Impediment ___ Yes ___ No Describe _____

Unusual Phrases _____

Recognize Voice? If so, who do you think it was? _____

BACKGROUND NOISE

___ Music ___ Running Motor (Type) _____

___ Traffic ___ Whistles ___ Bells

___ Horns ___ Aircraft ___ Tape Recorder

___ Machinery ___ Other _____

ADDITIONAL INFORMATION

A. Did caller indicate knowledge of the facility? If so, how? In what way?

B. What line did call come in on? _____

C. Is number listed? ___ Yes ___ No Private Number? Whose? _____
