

## AFFIX TICKET HERE

Anyone wishing to appeal a ticket must do so in writing to the Director of Security within three working days of the issuance of the ticket.

For an appeal to be considered, it must be for reasons other than disagreement of regulations. Only in extreme cases will tickets be waived.

If an appeal is denied and/or increased, the appellant will incur a \$5.00 processing fee. Any fines incurred will be charged to the student account or deducted from your employee paycheck.

The University has given the authority to hear all traffic appeals to the Director of Security who has empanelled an independent, non-Security related Committee. **All decisions made by the Appeals Committee are FINAL.**

## Ticket Appeal Form

Name: \_\_\_\_\_

Student #: \_\_\_\_\_

Email: \_\_\_\_\_

Date of Ticket: \_\_\_\_\_

Ticket Number: \_\_\_\_\_

Date of Appeal: \_\_\_\_\_

**In the space provided, please state the reasons for submitting this appeal.**

(Please Print)

DO NOT WRITE IN THIS SECTION

- Waived
- Reduced      \$ \_\_\_\_\_
- Affirmed
- Increased      \$ \_\_\_\_\_

\_\_\_\_\_  
Appeals Committee Signature

\_\_\_\_\_  
Appellant Signature