

Minutes: 4/25/08 Undergraduate Curriculum Committee (UGCC) Meeting

Supporting documents can be found at the UGCC's Web site at www.fit.edu/ugcc.

The following Consent Agenda items passed:

1. Adding a New Course
BUS 4218 – Advanced Business Law
2. Changing Restrictions or Credits in a Course
SOC 2541
ASC 1005
3. Changing Graduation Requirements
Mechanical Engineering – technical elective
Chemistry – 4 programs (7031, 7032, 7034, 7036)

The following were discussed and passed:

- Changing Restrictions or Credits in a Course
COM 1101
SOC 2551

The following were tabled and will be voted upon by email during the week of April 28, 2008:

- Adding a New Course
ASC 3000 – Veronica Giguere will provide UGCC with a course syllabus and a grading system. She will also address the concern about a non-faculty member teaching this course.
- Changing Restrictions or Credits in a Course
CRM 2320 – UGCC is awaiting a justification for why this course would have no restrictions if the proposed changes are approved.

Bill Shoaff suggested that the UGCC let it be known to all academic units that any course that passes through the UGCC at the 2000-4000 level without any prerequisites either needs to have justification why it is not a 1000-level course or must have a restriction of an appropriate-level standing (e.g. junior standing). A later suggestion is that this request be included in the UGCC Policies and Procedures document.

The following information items were presented:

- Approval of an Undergraduate Online Course to Have the Same Number as an on-campus Undergraduate Course
BIO 2801
AVM 4201
AVM 4204

Bill Shoaff suggested that the UGCC devise a method to measure whether online and on-campus courses that the UGCC determine are equivalent are in fact equivalent in practice.

- Reminder from Liz Fox, Director of Catalog: Courses below 1000 are developmental in nature and do not count toward any Florida Tech degree **nor are the grades received used in computation of GPA.**

A discussion took place concerning the General Studies Program. Alan Rosiene questioned how the upcoming, degree-seeking General Studies Program might be renamed to avoid confusion with the current non-degree-seeking General Studies Program where incoming freshmen are “parked” until they can declare a major. It was suggested that the non-degree-seeking program receive a new title and major code. Cookie Young (Associate Provost Registrar) suggested that the General Studies Program have a General Studies option. Dr. Rosiene also questioned how the upcoming degree-seeking program would be approved by the committee. In comparison with the recent University College programs that were approved, it was suggested that courses need to be approved before any programs are approved.

The next UGCC meeting will be Friday, August 29, 2008 at 8:00 a.m. in the Physical Sciences conference room. Agenda items will be due by Friday, August 22, 2008.

Respectfully submitted,

Mark Archambault
Chair Elect, Undergraduate Curriculum Committee