

MEMORANDUM

To: Dr. C. Baum
Chair, Curriculum Committee
From: Dr. P. Jennings
Head, CHE
Re: New course approval
Date: April 26, 2005

The descriptions for the courses submitted earlier for approval did not contain a basis for assigning letter grades. The following is a summary of projected grading bases.

CHE 3103, 4104 (lecture courses) - Dr. Tomadakis

Homework	-	20%
Exams	-	80%

CHE 3105, 3106, 4106 (laboratory courses) - Dr. Tomadakis

Laboratory Report	-	20%
Design Project	-	80%

CHE 4240 (lecture course) - Dr. Whitlow

Homework	-	25%
Term Project	-	25%
Exams	-	50%

CHE 4285 (lecture / lab course) - Dr. Jennings

Homework	-	20%
Term Projects (2)	-	40%
Exams	-	40%

I apologize for the omission.