

This course is available for student registration only after the approval process has been completed.

SUBJECT PSY COURSE NO. 4000 CREDIT HOURS 3.0 TERM TO BE ADDED TO THE FILE Fall 2009

CLASS HOURS 0.0 LECTURE HOURS 0.0 LAB HOURS 0.0 CONTACT HOURS (CEU ONLY) varies by site; 90-135 hours

DEPARTMENT Psychology SCHEDULE TYPE Supervised Internship

- COLLEGE OF AERONAUTICS-23, COLLEGE OF PSYCHOLOGY AND LIBERAL ARTS-25, COLLEGE OF BUSINESS-24, COLLEGE OF SCIENCE-26, COLLEGE OF ENGINEERING-01, UNIVERSITY COLLEGE EXTENDED STUDIES-27

COMPUTER TITLE Restricted to 25 characters, including spaces Field Internship

CATALOG TITLE Field Internship & Research Project

CATALOG DESCRIPTION OF COURSE Limited to 350 characters, including spaces

This course has been approved by the QEPIC in Fall 2009 as the second course of the three course QEP-internship sequence in undergraduate psychology.

Course Description
Consists of the experiential component of placement at a work site and the scholarly inquiry project data collection.

In addition, you may attach a course syllabus and/or more detailed description.

RESTRICTIONS Prerequisite PSY3999 Corequisite GRADES TO BE ISSUED A, B, C, D, F A, B, C, D, F, CEU CEU S, U P, F Other

ADDITIONAL RESTRICTION (e.g., Major, Class Level, Department Head Approval)

If this course replaces a course currently offered in BANNER, please indicate old course information

SUBJECT Alpha Prefix (e.g., CSE) PSY COURSE NO. (e.g., 1301) 4411

APPROVALS: Upon completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for approval below and forward to Catalog Director.

Signatures and dates for Originator, Department Head/Program Chair, and Chair, Undergraduate Curriculum Committee.

CATALOG DIRECTOR and REGISTRAR'S USE ONLY sections with checkboxes for SCARCSE, SCADTEL, SCAPREQ, SCABASE, SCARRRES, Operator Init, Date.

Field Internship & Research Project
PSY 4000
Time TBD
Location TBD

Instructor:

Dr. Julie Gross

jgross@fit.edu

Office Hours: TBA

Psychology Office 165

Phone: 321-674-8104

Course Description

Consists of the experiential component of placement at a worksite and the scholarly inquiry project data collection.

Prerequisites

PSY 3999 Scholarly Project Planning Seminar

Required text

Smith, T.J. (2006). *Leaving Campus and Going to Work*. Aspen Mountain Publishing. Sugar Hill, GA. (ISBN-13: 978-0977723768)

Course Policies

The following course policies will be enforced.

Academic Honesty

College of Psychology and Liberal Arts Statement on Academic Dishonesty:

Academic dishonesty is the willful misrepresentation of all or any part of another's work as one's own. The use of one's own papers and materials prepared for another class without express permission of instructor is considered plagiarism. Copying another's answers or giving or receiving proscribed assistance during classroom or take-home examinations, assignments, papers, research reports, and projects is cheating. Plagiarism in all its forms is cheating; it is the student's responsibility to understand academic expectations for attribution and citation. A student who aids another in cheating shares the guilt of the offense.

Additional details concerning academic dishonesty and university policies can be found on the Psychology web site. The College of Psychology and Liberal Arts pursues all cases of academic dishonesty vigorously, according to University guidelines.

Source: <http://cpla.fit.edu/undergraduate/teaching/honesty.doc>

Attendance

Students are responsible to withdraw from the course themselves, and students are encouraged to discuss any problems with the instructor prior to withdrawing. Students who simply disappear without withdrawing will receive an "F" for the course grade. The instructor reserves the right to administratively withdraw a student if their presence affects the learning environment of the classroom or internship site.

Communication

Florida Tech provides a free email address and access to ANGEL. You are expected to maintain that email address and ANGEL account for communication with the instructor and to check it daily. Identify yourself using your full name and the course when you send an email to the instructor.

Conduct

Students are required to adhere to the FIT Student Conduct Code. Mobile phone use is not acceptable in classrooms. Any behavior on the part of the student that is disruptive to the learning environment will be met with disciplinary action. Conduct violations include plagiarism, cheating, falsifying an excused absence, and duplicating another student's work, as well as others noted in the conduct code. Please review the code and be aware that violations may result in failed assignments, administrative withdrawal in class, failing the course, and referral for disciplinary action. www.fit.edu/studenthandbook/StudentHandbook.pdf

Course Requirements

You must submit assignments on time and attend appointments on time for full credit. Lack of attendance or timeliness will result in one letter grade reduction for each day tardy.

Internship Director Meetings

The first Monday of the 2nd week of class you are required to attend an appointment with the internship director to review your placement and data plan. You will bring a copy of our Data Collection Plan (described below) and all measures to the meeting for review. During the final week of class, there will be an internship class meeting to review procedures and plan for project analysis.

At any time that you are having difficulty completing your goals at the site, you may be compelled to schedule a mandatory meeting with the Internship Director. You are also welcome at any time to request an appointment to improve your internship experience.

Data Collection Plan

This plan is a written description of your intended procedures for data collection. This plan must include the name of the site-personnel that has approved the plan, and any additional approval steps required before data collection begins. This must be clear and detailed enough to allow for exact replication by someone reading your plan. For example, if a survey is distributed, it must include a script of the statement to human subjects and responses to likely questions; if the study is observational, step by step directions of the documentation plan must be described.

This paper must use APA form and be typed and proofread for typographical errors. Work will not be accepted that is not typed, legible and stapled. Students are encouraged to turn in the paper early and to seek assistance in advance of the Draft Due Date. There will be a letter grade penalty for each day it is tardy.

Experiential Reports

At mid-term and completion of the semester you will submit a summary of the relationship of your internship experience to your major, concentration, and post-graduation career plans. This should be a two to three page double spaced summary, must use APA form and be typed and proofread for typographical errors. There will be a letter grade penalty for each day it is tardy.

Evaluations

Evaluation forms of the site and of your performance will be posted in the ANGEL course materials and are required on time in order to be given full credit. There will be a letter grade penalty for each class period it is tardy.

Final Procedures Summary

During your final weeks of data collection, you will compose a formal summary of data collection procedures followed. This plan is a written description of the procedures you utilized for data collection. It must include reference to your research method. There will be a letter grade penalty for each class period it is tardy.

Intern Evaluation

During your final weeks on site, your site supervisor will evaluate your performance using the Intern Evaluation form provided. Their estimation of your performance will be calculated into your overall course grade.

Grading

Grade Composition

* Data Collection Plan = 15%, Experiential Reports = 30%, Final Procedure Summary = 30%, Intern Evaluation = 25%

*Your grade will reflect each grade you made in the class, weighted as described above. Grades will NOT be curved or dropped.

Final Grade Scoring

In this course, the penalty for any kind of academic dishonesty will consist of a final course grade of "F".

A = 90 - 100 points total score at the end of the semester

B = <90 - 80 points total score at the end of the semester

C = <80 - 70 points total score at the end of the semester

D = <70 - 60 points total score at the end of the semester

F < 60 points total score at the end of the semester

Internship Course Schedule

WEEK	TOPICS	Work DUE
1	Submit Contracts signed by supervisor	Submit signed contracts
2	Meeting with Internship Director re: compliance with Site Requirements (<i>Monday of 2nd week</i>)	Meeting with Internship Director
	Obtain any additional site approval needed	Submit Data Collection Plan
3	Begin data collection	
4	Data collection	
5	Data collection	
6	Data collection	
7	Bi-semester report and supervisor midterm evaluation	Submit Experiential Report and Evaluation
8	Data collection	
9	Data collection	
10	Data collection	
11	Data collection	
12	Terminate data collection	
13	Debrief staff as needed	
14	Meeting with Internship Director (<i>Monday of last week</i>)	Meeting with Internship Director
Finals	Bi-semester report and supervisor final evaluation	Submit Experiential Report, Evaluations and Summary of Procedures

Dates and requirements are subject to change, so watch for announcements on ANGEL.

This syllabus is available in an alternate format upon request.