Florida Institute of Technology

ADDING A NEW COURSE TO THE CURRICULUM

This course is available for student registration only after the approval process has been completed.

SUBJECT  COM  COURSE NO.*  1010  CREDIT HOURS  1  TERM TO BE ADDED TO THE FILE  Fall 2012

*Justify level if 1000-level and no co- or prerequisites. REQUIRES NO PRIOR SKILLS OR KNOWLEDGE

CLASS HOURS  1/wk  LECTURE HOURS  ____  LAB HOURS  ____  CONTACT HOURS (CEU ONLY)  ____

DEPARTMENT  Humanities and Communication

SCHEDULE TYPE  Special Topics/Projects (S)  (e.g., Computer Science)

☐ COLLEGE OF AERONAUTICS - 23  ☒ COLLEGE OF PSYCHOLOGY AND LIBERAL ARTS - 25
☐ NATHAN M. BISK COLLEGE OF BUSINESS - 24  ☐ COLLEGE OF SCIENCE - 26
☐ COLLEGE OF ENGINEERING - 1  ☐ EXTENDED STUDIES DIVISION / NATHAN M. BISK COLLEGE OF BUSINESS - 99

COMPUTER TITLE  Media Practicum

Restricted to 25 characters, including spaces

Media Practicum

Dual-Prefix, Bl-Level, Full-Load?  ☐ Yes  ☒ No

CATALOG TITLE  Media Production Practicum

CATALOG DESCRIPTION OF COURSE  Restricted to 350 characters, including spaces

Provides students with an opportunity to earn credit for media production under the direction of a member of the communication faculty. May include work for the Crimson or other media organizations. (Requirement: Communication program chair approval.)

This description has been approved by the catalog office  Catalog Director  2/3/13

In addition, please attach a course syllabus and/or more detailed description.

GRADES TO BE ISSUED

☐ A, B, C, D, F  ☒ A, B, C, D, E, CEU/Audit

☐ CEU  ☐ S, U  ☐ P, F

☐ Other

ADDITIONAL RESTRICTION  (e.g., Major, Class Level, Department Head Approval)

If this course replaces a course currently offered in BANNER, please indicate old course information and the date/term the course may be removed from the system.

SUBJECT  (e.g., CSE)  1010  COURSE NO.  (e.g., 1301)  Term to Inactivate

APPROVALS: Upon completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for approval below and forward to Catalog Director.

R. Taylor  2/24/12

Chair, Graduate Council  Date

Department Head/Program Chair  2/24/12  OR

Dean or Associate Dean  3/11/12

Chair, Undergraduate Curriculum Committee  Date

CATALOG DIRECTOR

These changes/additions have been made for the University Catalog management system and entered into the BANNER system named above.

Catalog Director  Date

REGISTRAR'S USE ONLY

SCABASF  SCACFL  SCAREQ  SCARASE

SCABES  Operator Info.  Date

DISTRIBUTION

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Copy – Academic Unit  RDR-129-101
COM 1010: MEDIA PRODUCTION PRACTICUM

Fall 2011
Dr. Ted Petersen
Crimson office in lower level of Grisham Hall
Office: Building 406 Office 106
321-674-7201 (office) 352-246-6063 (cell)
tpetersen@fit.edu my.fit.edu/~tpetersen
Office hours: TBA
Mon./Wed. by appointment only
Meetings: Thursday 6:30 p.m.

Course Overview
This practicum involves the production of the biweekly on-campus newspaper at Florida Tech, the Florida Tech Crimson. Each student will be required to act as either staff writers or section editors. At the end of the semester, performance will be evaluated and given a letter grade. The instructor will do the grading, not the editor-in-chief or section editors.

To be accepted into the course, a writing sample must be submitted to ensure the basic writing skills necessary for media production.

Grading

Staff writers
To earn a B, staff writers must contribute one news story and one photo for each of the eight issues. To earn an A, staff writers must contribute one news story, one photo, and one other item, either another photo or story or some other contribution. If the story does not require a photo or a photo is not feasible, a sufficient alternative will be worked out among the writer, the editor, and the instructor. All staff writers must attend the weekly Crimson staff meetings. If you must miss a meeting, notify your instructor and editor.

Section editors
To earn a B, section editors must collect and edit stories from staff and contributing writers for their sections and must help layout the pages for their sections. To earn an A, section editors must also contribute one story or column. All section editors must attend weekly Crimson staff meetings and weekly editorial board meetings. If you must miss a meeting, notify your instructor and the editor-in-chief.

All students
Please note: You may not "stockpile" assignments. In other words, if you contribute two stories and two photos one issue, you cannot take the next week off. You must contribute to each issue. Students who add the course late will need to "double-up" to contribute equally as those who registered in the beginning of the semester.
Academic honesty

Cheating of any kind will not be tolerated in this course. The work you present must be your own. Any one caught cheating on assignments will be prosecuted to the fullest extent. Any one caught plagiarizing material in this course will not pass. To view the university's official policy, visit www.fit.edu/studenthandbook. In journalism, honest and accuracy are of utmost importance. Any unethical reporting or dishonest writing will be dealt with on a case-by-case basis.

A note on late work

Please note: Turning in work late is unprofessional and unacceptable. It will do you no good in this class and for the rest of your career. Please do your best to meet deadlines. As soon as you realize that you might miss a deadline, notify your section editor AND me immediately. Failure to do so will result in a lower course grade. Persistently blow deadlines, even if you notify your editor and me, will damage your grade.

Disabilities

Any student requiring accommodations for learning or other disabilities must provide documentation through the Academic Support Center. For more information, visit www.fit.edu/asc/disabilities.php.

I view this document as a contract stating what I expect from you and what you can expect from me. By not dropping this course, I will assume that you accept the terms of this contract and agree to be responsible toward this course.