The meeting began at 8:02 a.m.

The following items remained on the Consent Agenda and were unanimously approved.

Consent Agenda:

College of Psychology and Liberal Arts
1. School of Arts and Communication
   b. ANC – HUM 3201 – Literary Theory
   c. ANC – HUM 3277 – Young Adult Literature
   d. ANC – HUM 3278 – Crime in Fiction
   e. ANC – HUM 3279 – Monsters in Fiction
   f. ANC – HUM 3281 – Television in Popular Culture
   g. ANC – WRI 2150 – Creative Writing
   h. ANC – WRI 3150 – Advanced Creative Writing
   i. ANM – Minor in Literature
   j. ANC – MUS 1202 – Group Intermediate Guitar
   k. ANC – MUS 1203 – Group Beginning Piano
   l. ANC – MUS 1204 – Group Intermediate Piano
   m. CGR – Minor in Music
   n. ANC – COM 2504 – Digital Graphic Design
   o. CGR – B.S. Communication
   p. CGR – B.S. Communication – Military Science
   q. CGR – Minor in Communication

4. Department of Physics and Space Sciences
   a. CGR – B.S. Planetary Science
   c. CGR – B.S. Astrobiology
   d. CGR – B.S. Astronomy & Astrophysics

Consent Agenda Discussion Items:

The following item was discussed and unanimously approved, as amended.

College of Psychology and Liberal Arts
1. School of Arts and Communication
   a. ANC – HUM 3015 – Mythology

The ANC form indicated that HUM 1015 (Mythology) would be deactivated in Fall 2016 upon approval of HUM 3015, however it was stated that continuation of the online version of HUM 1015 had been requested. As such, the on-campus version of HUM 1015 will no longer be offered, and the online course description will be amended to indicate that only Florida Tech Online students may enroll in the online version of the course.

Secondly, it was asked why a HUM 1015 syllabus was submitted as the sample syllabus for HUM 3015, and if the submitted syllabus were in fact the anticipated syllabus, what is the justification for raising the course from the 1000-level to the 3000-level. In response, it was explained that the course was originally lowered
from the 3000-level to the 1000-level in an effort to disincentivize high senior enrollment, however this did not succeed. Because of the continued high senior enrollment in HUM 1015, the course was still being taught at a high level, with allowances being made for the few freshmen who enrolled. As such, the HUM 1015 syllabus is reflective of a higher level course, and thus appropriate for HUM 3015.

The following item was discussed and unanimously approved, as amended.

College of Science
2. Department of Biological Sciences
   a. ANC – BIO 4305 – Molecular Basis of Human Disease

It was noted that Liz Fox (Catalog Director) had not approved the course description, that the computer title and catalog title were substantively different, and that the number of class hours and lecture hours were incorrect. In response, Dr. Turner (Biological Sciences) indicated that he had not reviewed the ANC form before it was submitted, and agreed that the computer title should be revised to “Molecular Basis of Disease” and that the class and lecture hours should be changed to 45 hours each. Ms. Fox indicated that the course description was fine and signed the form, but noted that she could not immediately say whether the course number was available. She said she would check, and if there was a conflict, let both Biological Sciences and the Committee know. The aforementioned amendments were made to the form.

The following item was discussed and unanimously approved.

3. Department of Chemistry
   a. CRC – CHM 1102 – General Chemistry 2

There was a discrepancy between the CRC form and the cover memo as to whether the prerequisites were to be “AND” or “OR”; the form indicated “OR” while the memo indicated “AND”. Dr. Winkelmann (Chemistry, substituting for Dr. Baum) noted that the form was correct, and that the prerequisites were to be “OR”, adding “MTH 1011 or MTH 1701” to the restriction string.

The following item was discussed and unanimously approved.

4. Department of Physics and Space Sciences
   b. CRC – SPS 4045 – Physics and Chemistry of Planet Formation

It was noted that PHY 3060 (Thermodynamics, Kinetic Theory and Statistical Mechanics) is already listed as a prerequisite for SPS 4045, and clarification was asked if SPS 4045 was being added as an “OR” co-requisite since this was not indicated on the CRC form, to which the response was “yes.” The full restriction string on the course should read “PHY 3011, CHM 1102, (prerequisite: PHY 3060 or co-requisite: PHY 3060).”

Discussion Items:
1. Changes to ANC Form (Ms. Fox)

Ms. Fox explained that the Graduate Council had requested changes to the ANC form. Specifically, the check boxes for the course type were updated, the School of Human-Centered Design, Innovation & Art was added as an academic unit, and the “APPROVALS:” banner was modified so that material for the Graduate Council would be routed to the Office of Graduate Programs and not the Council’s Chair. Before having the changes take effect, Ms. Fox wanted input from the Committee. A few brief questions were asked, but there were ultimately no concerns about the changes. Ms. Fox indicated she would enact the new form and make it available to all.
In light of a comment raised at the previous UGCC meeting, the Chair asked if the CRC form could include a line requesting that the originator print the entire course restriction string as it is intended to appear in the catalog. Ms. Fox indicated she would do this as well.

2. Definition of Liberal Arts Elective Type (Dr. Rosiene)
Dr. Rosiene (School of Arts and Communication) requested that the definition of a Liberal Arts Elective be modified to include all music (MUS) courses and a subset of writing (WRI) courses. He further requested that the language in the definition as to who determines which EDS, BUS, and (upon approval) WRI courses can be used as a liberal arts elective be changed from the student’s academic unit to the academic unit offering the course. With regard to the MUS courses, Dr. Rosiene noted that they are all performing arts courses, and clearly fall within the expectation of what a liberal art is. He also noted that while most of the WRI courses are remedial and cannot count towards graduation requirements, the Committee just approved on the Consent Agenda two creative writing courses with WRI prefixes that would also be considered liberal arts.

It was asked whether all courses with the HU or SS designation were considered liberal arts electives, to which the answer was generally yes, though there was some discussion as to whether all SS courses should also be liberal arts electives, to which the Committee agreed that they should. Dr. Turner indicated that all the programs in his department have a liberal arts elective requirement, and that they have been using any course with the HU or SS designation, plus a few business courses after consultation with both Dr. Rosiene and the College of Business. When asked whether there were other business courses that could be considered “liberal arts,” Dr. Slotkin (College of Business) indicated that usually only the economics courses would generally be considered to fall under the definition.

It was asked whether it is appropriate that all PSY courses should be considered to satisfy liberal arts electives. Dr. Edkins (School of Psychology) indicated that she and her faculty would discuss the matter.

It was also pointed out that other universities use much broader definitions for “liberal arts” than does Florida Tech, to the point of including the natural sciences and mathematics. Additional discussion ensued on what the definition of a liberal art was.

The Committee agreed to the following:

- all MUS courses and a select number of WRI courses would be added to the definition of Florida Tech’s Liberal Arts Elective (After the meeting, Dr. Rosiene indicated that it would be better if only some of the MUS courses be considered as liberal arts electives. No objections were made.)
- all courses with the HU or SS designation can satisfy a liberal arts elective
- the LA designation would be more widely used in the catalog to include all courses that fall under the Florida Tech Liberal Arts Elective definition, including those already with HU or SS designations
- the definition would read as follows:
  “A liberal arts elective is any course with a HUM, COM, LNG, or PSY prefix, or any other course with an LA designation (such as some courses with EDS, BUS, MUS, or WRI prefixes).”

3. Course Substitutions (Mr. Jones) (added at meeting)
Mr. Jones (CoPLA Online Programs) indicated that during a recent Academic Affairs meeting, he reviewed a long list of course substitution forms. He indicated that while the academic units have been working diligently towards cleaning up course restrictions and other issues associated with their programs, more
work needs to be done to reduce the number of substitutions being made. Mr. Jones thanked the academic units for their work thus far and asked that everyone continue towards this goal.

The Chair wished to apologize, particularly to the new Committee members, for any confusion caused this semester related to having not discussed the Committee’s procedures nor pointing to where those procedures, policies, and other information can be found. He said he should have noted in the first meeting that everything can be found on the UGCC website (www.fit.edu/ugcc) and perhaps even have briefly explained acronyms and submission requirements. For this oversight, the Chair apologizes.

The Chair noted the next meeting date and deadline for agenda items.

Our next regular meeting is Fri., Oct. 30 at 8:00 a.m. in the Physical Sciences conference room. Agenda items are due Fri., Oct. 23.

The meeting ended at 8:55 a.m.

Respectfully submitted,

Mark Archambault – Chair