

July 16, 2012

Present: Catherine Cook, ~~Veronica Ciguere~~, Cecilia Knoll, Joel Olson, Matt Ruane

Approval of old minutes: Minutes are approved.

Review of remaining course matrixes. JO e-mailed the updated science matrix in the meeting. CK will forward her matrix to MR later.

Review of completed Student Learning Outcomes (SLOs), Goals and Assessment tools for each of the core SLOs.

MR: The first part of the SLOs should read, "All graduating students (100%) will..." Also, the outcome cannot be based on a grade. "Completion" is not a properly measureable outcome. If we claim that we will use a rubric, then we have to have the rubric written out. Multiple choice questions do not require a rubric. It's not clear how (or how long) we will need to maintain records of these rubrics.

Now discuss the numbers. It is appropriate to use a score on an entire exam as long as the exam assesses the same items as the core competencies. This will make the College Algebra assessment easier. We may want to have a minimum of 60% threshold for having achieved the competency, or 70% if we wish to be more aggressive.

The measurement tool – multiple-choice exams would not need a specific rubric. Essays or long-answer problems would need a defined common scoring rubric.

MR: Please get me the material ASAP (matrixes, goals, and SLOs). Latest by Monday, July 23<sup>rd</sup>.

Report to Monica: Most material is in place. If you have any rubrics, please forward to MR.

Note: Implementation will begin in January 2013. This is because assessment follows calendar years, not academic years.

We will meet again in the fall. Meeting day/time TBA. Won't need to meet much after that.