

Meeting Minutes for the  
Academic Program Assessment Committee Meeting  
February 19<sup>th</sup>, 2014, 12:00-1:00 p.m.  
Institutional Research Conference Room, Second floor of Work Building

Attendance: Monica Baloga (Chair), Vanessa Edkins, Brian Ehrlich, Michael Grace, Pierre Larochelle, Ted Richardson, Matt Ruane, Manolis Tomadakis, Richard Turner, Andy Stanfield, Alex Vamosi, Donna Wilt

Absent: Tim Rosser

Guest: Charles (CJ) Colley; John Allen

I. January 15<sup>th</sup>, 2014, meeting minutes approval

The minutes were unanimously approved with no corrections or additions.

II. Changes to Assessment Items

The Chair reminded committee members about the March 31<sup>st</sup> deadline for revision of assessment items. Several colleges have already begun the process of submitting items to DRCs/APAC for review and endorsement.

III. WEAVE

The Chair announced that the Assistant Vice President for Assessment would be focusing solely on preparing the WEAVE Assessment software for evaluation by SACSCOC reviewers. This includes (a) finalizing the upload of all rubrics and assessment tools, (b) linking them to Measures and Targets, and (c) marking all QEP courses with “Q”. She asked for everyone’s cooperation.

IV. Review University Mission Statement

As part of Strategic Initiative 1 in the Strategic Plan, the University mission statement was reviewed and unanimously approved as written.

V. Action Items

Committee members were asked to continue working with their DRCs to revise assessment items for degree programs.

VI. Next meeting: Wednesday, March 19<sup>th</sup>, 2014

*Respectfully submitted,*

*Monica H. Baloga, Chair  
March 17, 2014*