

**Minutes for the
Academic Program Assessment Committee Meeting**
November 10, 2016, 12:00-1:00 p.m.
2nd floor Conference Room, Olin Physical Sciences Building

Attendance: Matthew Ruane (Chair), Vanessa Edkins, Henry Perez, Manolis Tomadakis, Richard Turner, Bill Rankin, Donna Wilt, Lynn Werner, Bill Shoaff

Absence: Pierre Larochelle, Michael Grace

Guests: CJ Colley

I. General Announcements

- a. Since there were no minutes for the last meeting from April 2016, there was no motion to approve the non-existent minutes.
- b. Introductions were made by all present and a welcome was offered by the chair to all new members of the committee.
- c. Discussion of revisions to the APAC policies and procedures manual was tabled.

II. Status of General Education & University Core review by UGCC

The chair introduced the issue of UGCC reviewing both the General Education requirements and the University Core. Manolis Tomadakis discussed the position of CoE when it came to changes to the GenEd core and to any possible reduction in the number of engineering courses if the GenEd core were increased; “Florida Tech engineering graduates tell the CoE faculty not to reduce the technical content in their degrees.” Noted that the American Society for Engineering Education is considering a proposal requiring all engineering programs to go to a 5-year course of study rather than the accepted 4-year program. Henry Perez noted that any discussion should compare “apples to apples.” More discussion followed about Florida Tech in relation to other schools and alternative GenEd cores at peer institutions.

III. Approval of the revised Humanities-BA and Humanities-Pre-Law Option BA assessment plans
(*Accepted*)

The chair, representing CoPLA and the School of Arts and Communication, introduced the revised assessment plans for the above degree programs. These were the first significant revisions of overall assessment plans looked at by APAC as a whole. Questions about the revised outcomes and measures were raised by Richard Turner, Henry Perez, Manolis Tomadakis, and Vanessa Edkins. Also discussed was the importance of measuring the introductory-reinforcement-mastery phases of assessment rather than just the mastery phase. The committee voted to approve the changes to assessment for both degree programs.

IV. Action Items:

All programs with assessment in place before January 1, 2012, were to be reviewed by their respective DRCs by 1 January 2017. A report from each unit on the status of these assessments and whether updates/revisions/modifications are warranted is due at the January 2017 assessment meeting. *Note: Computer Science assessments may not have been in place as of January 2012.*

Revised 1/18/2017

V. Next meeting: December 8th from 12-1 p.m.; location 2nd floor Conference Room, OPS Bldg.

*Respectfully submitted,
Matthew Ruane, Chair
December 7, 2016*