

**Minutes for the
Academic Program Assessment Committee Meeting**
Thursday, January 19, 2017, 12:00-1:00 p.m.
2nd floor Conference Room, Olin Physical Sciences Building

Attendance: Matthew Ruane (Chair), Donna Wilt, Bill Rankin, Henry Perez, Manolis Tomadakis, Richard Turner, Lynn Werner, Bill Shoaff

Absence: Pierre Larochelle, Michael Grace, Vanessa Edkins

Guests: CJ Colley

I. General Announcements

Minutes from the November 10, 2016 were approved after additional changes were made.

Minutes for the December 8, 2016 meeting were approved.

CJ noted that the default cycle for WEAVE has changed.

II. Approval of MS Accounting and Financial Forensics assessment plan (CoB)

Discussion followed on assessment of the degree program. It was noted that the DRC approval form was absent from the packet provided by CoB, though Dr. Perez admitted one should have been provided. Additional errors and discrepancies were noted and discussed. One discussion did focus on the mandatory nature of survey results.

The item was tabled until additional changes could be made. The chair noted that he would appoint external reviewers per APAC P&P flowchart. Feedback from reviewers would be incorporated into the revised packet to be presented at the next APAC meeting in February.

Note: The Chair asked Drs. Tomadakis and Edkins to review the MS Accounting and Financial Forensics program's assessment material. The chair acknowledges the time and effort they provided for this matter.

III. Preliminary updates on all assessment PLOs and measures in place prior to January 1, 2012

Discussion was held among all present and clarifications of what was expected from the DRCs for the report due at the February meeting was made clearer. CJ also agreed to mail out an electronic spreadsheet to all DRCs regarding their specific colleges.

IV. Review of the APAC Policies and Procedures Manual

It was agreed that the changes made to the document and presented before the committee in December 2016 would be accepted. The chair noted that changes to the language of the Flowcharts, however, is ongoing, though the substance of the flowchart's procedures will remain largely as written.

V. Action Items:

There were no action items.

VI. Next meeting: February 16th, 12-1 p.m.; March 16th, 12-1 p.m.; and April 27th, 12-1 p.m.

*Respectfully submitted,
Matthew Ruane, Chair
February 15, 2017*