Minutes for the
Academic Program Assessment Committee Meeting
Thursday, January 19, 2017, 12:00-1:00 p.m.
2nd floor Conference Room, Olin Physical Sciences Building

Attendance: Matthew Ruane (Chair), Donna Wilt, Bill Rankin, Henry Perez, Manolis Tomadakis, Richard Turner, Lynn Werner, Bill Shoaff

Absence: Pierre Larochelle, Michael Grace, Vanessa Edkins

Guests: CJ Colley

I. General Announcements
   Minutes from the November 10, 2016 were approved after additional changes were made.

   Minutes for the December 8, 2016 meeting were approved.

   CJ noted that the default cycle for WEAVE has changed.

II. Approval of MS Accounting and Financial Forensics assessment plan (CoB)
   Discussion followed on assessment of the degree program. It was noted that the DRC approval
   form was absent from the packet provided by CoB, though Dr. Perez admitted one should have
   been provided. Additional errors and discrepancies were noted and discussed. One discussion did
   focus on the mandatory nature of survey results.

   The item was tabled until additional changes could be made. The chair noted that he would
   appoint external reviewers per APAC P&P flowchart. Feedback from reviewers would be
   incorporated into the revised packet to be presented at the next APAC meeting in February.

   Note: The Chair asked Drs. Tomadakis and Edkins to review the MS Accounting and Financial
   Forensics program’s assessment material. The chair acknowledges the time and effort they
   provided for this matter.

III. Preliminary updates on all assessment PLOs and measures in place prior to January 1, 2012
   Discussion was held among all present and clarifications of what was expected from the DRCs
   for the report due at the February meeting was made clearer. CJ also agreed to mail out an
   electronic spreadsheet to all DRCs regarding their specific colleges.

   It was agreed that the changes made to the document and presented before the committee in
   December 2016 would be accepted. The chair noted that changes to the language of the
   Flowcharts, however, is ongoing, though the substance of the flowchart’s procedures will remain
   largely as written.

V. Action Items:
   There were no action items.
VI. Next meeting: February 16\textsuperscript{th}, 12-1 p.m.; March 16\textsuperscript{th}, 12-1 p.m.; and April 27\textsuperscript{th}, 12-1 p.m.

\textit{Respectfully submitted,}
\textit{Matthew Ruane, Chair}
\textit{February 15, 2017}