

**Minutes for the  
Academic Program Assessment Committee Meeting**  
Thursday, February 16, 2017, 12:00-1:00 p.m.  
2<sup>nd</sup> floor Conference Room, Olin Physical Sciences Building

Attendance: Matthew Ruane (Chair), Donna Wilt, Bill Rankin, Henry Perez, Manolis Tomadakis, Richard Turner, Lynn Werner, Vanessa Edkins

Absence: Pierre Larochelle, Hamid Rassoul, Bill Shoaff

Guests: CJ Colley (absent)

I. General Announcements

Minutes from the January 19, 2017 were approved.

II. Approval of MS Accounting and Financial Forensics assessment plan (CoB)

There was some discussion about the nature of the rubrics and suggested changes to be made to the rubrics. A vote was called. Approval was granted w/changes to be made to the assessment plan and rubrics. The final revised versions are to be submitted online for final approval.

The proposal was approved by an email vote of committee members on 27 February 2017.

III. Approval for the Av.D in Aviation in assessment plan (CoA)

There was some discussion about the nature of online research and questions about how it would be assessed. There was some discussion about how the final dissertation would be the only assessed item for what is essentially one of the first programs of its kind in the country. Approval was granted by the committee based on model of current assessment being used in other doctoral programs.

IV. Approval of the Graduate Certificate in Energy Systems assessment plan (CofE)

After discussion about the nature of the measures and lack of targets, this item was tabled until changes could be made. Subsequent email conversations between Dr. Tomadakis and Dr. Ruane indicated that the program was tabled at Grad Council, so this item will reappear in the future with a revised assessment plan.

V. Approval of revised Criminal Justice (BA) program assessment.

This item was tabled until clarifications could be made on whether new targets were needed or for each revised measure or not.

VI. Discussion of issue on who oversees assessment.

There was discussion among the members present about preventing this problem from arising in the future. Some discussion was held about developing, revising or refining language for the APAC manual about qualifications for assessment oversight and membership as a DRC member. This topic will be brought up again at the April 2017 meeting.

VII. Reports from various DRC chairs on assessment review due at today's meeting.

All colleges and schools but the College of Engineering completed reports for this meeting. The CoE promised to have their report submitted before the next meeting in March. Note: They have done so. Only the School of Human Centered Design, Innovation and Art has not provided any assessment reports to the committee.

VIII. Action Items:

Discussion on developing a format for reports from departments and for summaries by colleges/divisions for these five-year reviews, per suggestion from Dick Turner.

IX. Next meeting: March 16<sup>th</sup>, 12-1 p.m.; and April 27<sup>th</sup>, 12-1 p.m.

*Respectfully submitted,  
Matthew Ruane, Chair  
March 16, 2017*