

**Minutes for the
Academic Program Assessment Committee Meeting**

February 16, 2018, 12:00 p.m.-1:00 p.m.

Crawford 403

Attendance: Matthew Ruane (Chair), Henry Perez, Munevver Subasi, Bill Shoaff, Vanessa Edkins, Mark Archambault, CJ Colley, Lyn Werner, John Barranti

Absent: Donna Wilt, Bill Rankin

- I. Welcome our new member, Dr. John Barranti, who will be representing Extended Studies.
- II. Approval of 19 January 2018 meeting minutes. APPROVED
- III. Old Business: All 2012 CY assessment courses were due to the APAC Chair for approval by 1 February 2012.
- IV. Old Business: Tabled from January 2018 meeting. Approval of Astronomy & Astrophysics, Science Ed. EdS assessment documentation. APPROVED
Physics will resend their items for approval at the March meeting.
- V. Update on Senior Project for creating an electronic documentation system for reviewing academic programs. It was requested that they attend the March meeting.
- VI. New Business: See attached memo about making changes to WEAVE with all approved updates.
- VII. New Business: Approval of the Meteorology BS. Measure #6 will be adjusted for language per Dr. Shoaff. APPROVED
- VIII. New Business: Approval of Oceanography MS. APPROVED
- IX. New Business: Approval of changes to the following degrees: Premedical Chemistry BS, Biochemistry BS, and DE&IS programmatic changes (all files attached in email except DE&IS). The following items were pulled from the agenda: Biological Sciences Ph.D., Cell Molecular Biology MS. All other changes were APPROVED.
- X. New Business: Tabled from January 2018 meeting—Discussion of the language concerning “all graduating students” in SLOs/PLOs. The chair said that the discussion would be initiated through email over the next month and that the findings would be presented at the April meeting.

- XI. Next meetings tentatively for 16 March and 20 April at 12:00 p.m. Location TBA.
- XII. Action Items: The chair mentioned that there had been an issue with non-thesis option assessment at the Master's level not being carried out. Committee members were to consider how to best adjust for this problem once additional information was uncovered in their individual areas of assessment responsibility.

*Respectfully submitted,
Matthew Ruane, Chair
March 22, 2018*