

**Minutes for the
Academic Program Assessment Committee Meeting**

October 31, 2018, 12:00 p.m.-1:00 p.m.

Olin Physical Science, 2nd fl. Conference Room

Attendance: Matthew Ruane (Chair), Munevver Subasi, CJ Colley, John Barranti, Bill Shoaff, Vanessa Edkins, Csaba Palotai, Donna Wilt, Lyn Werner, Bill Rankin, Mark Archambault

Guest: Angel Otero (representing CoB)

Absent: Chris Sonnenberg

- I. Approval of 26 September 2018 meeting minutes. (Approved)
- II. FYI: Approval of School of Behavior Analysis assessment changes. Dr Edkins and Dr. Ruane discussed a proposal presented to them as the CoPLA DRC to review changes to the SoBA assessment. Since the assessment itself wasn't changing, simply being moved among newly proposed courses, the assessment was approved by the DRC. Dr. Ruane noted that since nothing about the assessment itself was changing that this didn't need APAC approval, simply to inform them of the process. The situation, however, will be monitored if Grad Council requires changes to the new proposed courses that would affect the current assessment processes.
- III. Old Business: Computer Review Program Update. The students responsible for creating the new assessment review software made a brief update of where they stand at the moment. The software is about 85% completed. A few final suggestions for changes and tweaks were made by the committee. A final version is due by the end of the semester.
- IV. Old Business: Engineering Management MS Assessment Update. Dr. Archambault discussed conversations with the program chair about assessment changes that were undertaken at the behest of the committee. The committee found the changes acceptable and the assessment was approved.
- V. New Business: BS Logistics Management (Tabled). It was noted that there were insufficient measures (6 instead of 12) for an undergraduate program. What did exist was acceptable. Dr. Barranti, Dr. Ruane and Ms. Werner all agreed they would make the appropriate changes and return to the revised material to the committee for approval at the 14 November meeting.
- VI. New Business: Proposal for an Assessment Training Workshop, May 2019; and solicitation of interest for attending next year's Assessment Institute in Indianapolis, Oct. 2019. The chair briefly informed the committee of these two ideas and indicated that he would discuss them with the Provost for feedback.

- VII. Continued Business: Assessment of Honors Courses update. The chair informed the committee of ongoing discussions in both the GenEd DRC and UGCC about the issue of Honors Courses. The committee was also informed that the university had decided to speed up the process of beginning a new Honors College from a “few years” to sometime in Spring 2019. While UGCC likely was to determine what exactly constitutes an honors course/section, the GenEd DRC and APAC would jointly develop criteria for assessing an Honors Course whose content might significantly differ from the original parent course and its associated assessment.
- VIII. New Business: WEAVE presentation and discussion (CJ). As time was running out, Mr. Colley provided a brief overview of the new WEAVE platform and the current abilities to modify the new template for WEAVE. It was decided that the 14 November meeting would be devoted to dealing with this topic.
- IX. Next meeting is tentatively scheduled for 14 November 2018. This will be a WEAVE training session.
- X. Meeting times for the rest of the semester. All we be at 12-1pm, and will be held here in Olin Physical Science conference room. Dates: 28 November and 12 December (Xmas working meeting).
- XI. Action Items
There were no action items.