Minutes for the
Academic Program Assessment Committee Meeting
January 9, 2019, 12:00 p.m.-1:00 p.m.
Olin Life Science Conference Room, 2nd floor

Attendance: Matthew Ruane (Chair), Munevver Subasi, CJ Colley, Bill Shoaff, Csaba Palotai, Lyn Werner, Bill Rankin, Mark Archambault, John Barranti, Chris Sonnenberg, Donna Wilt, Maria Lavooy (representing CoPLA)

Absent: Vanessa Edkins

I. Approval of 12 December 2018 meeting minutes. (Approved)

II. Continued Business: WEAVE update. Sessions will be arranged for January and February, though WEAVE is now telling us that the CAS isn’t necessarily supported by the new version. If a solution is not discovered, we will go ahead with local logins until the CAS login server is settled or set up.

III. New Business: Review Changes BS Biochemistry. (Approved). APAC has emphasized that, in the future, programs that state they are using a rubric as part of the assessment process should include a rubric for review by the committee.

IV. New Business: Proposed Revisions to Annual Assessment Summary Questions (AASQ). Revisions to wording was proposed by the committee and the chair agreed to resubmit the questions for approval at the February meeting.

V. New Business: Online review site for future reviews is up and ready. The link will be updated on the www.fit.edu/apac website.

VI. Next Meetings: 6 February, 20 March, 17 April. All will be held here in OLS 201 this semester.

VII. Informational Items:
1) Thank you for reminding all of your ACs about the deadlines. Remember the deadline for summer and fall 2018 data input to WEAVE is 15 January 2019.
2) When your DRCs meet this semester, can I be informed of those meetings? I’d like to attend at least one

VIII. Action Items
The committee thanked the School of Arts and Communication for arranging for the boxed lunches for this meeting.