

**Minutes for the Administrative and Academic  
Support Assessment Committee (AASAC) Meeting**

January 26<sup>th</sup>, 2015, 2:00-3:00pm

College of Aeronautics Conference Room

Attendees: Andy Stanfield, Rodd Newcombe, Mike Perry, Brian Ehrlich, Beata Smith, Ali Faisal, John Milbourne

Guests: Monica Baloga

**I. The December 2014 meeting minutes approval**

The minutes were approved without change.

**II. Remarks from Dr. Baloga**

Dr. Baloga discussed the upcoming SACS on-site visit. Timelines and scheduled activities were discussed. QEP 2 (Internationalization) was also discussed along with possible areas of potential questions for certain units.

**III. Aligning Strategic Objectives**

Committee members were encouraged to ensure that all units' strategic objectives were properly aligned with their corresponding objectives in WEAVE.

**IV. Action Plans**

All Action Plans must be updated in WEAVE before February 28<sup>th</sup>. Action Plans will need to be updated annually in future cycles.

**V. Action Items:**

Prepare for upcoming on-site visit.

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VI. Next meeting: April 2015