

# STUDENT NAME

Melbourne, FL

321-555-555 | [email@email.com](mailto:email@email.com)

## EDUCATION

Florida Institute of Technology,  
B.S. in Civil Engineering, May 20xx, **GPA: 3.57**

## HONORS

Dean's List, all semesters  
Women in Engineering Scholarship, 20xx – Present

## RELEVANT COURSES

Mechanics of Solids, Fluid Dynamics, Transportation Engineering, Construction Engineering,  
Wastewater Engineering

## SKILLS

Technical: SAP 2000, ETABS, Revit, AutoCAD, MATLAB  
Other: Problem Solving, Leadership, Integrity, Field Safety

## RELATED EXPERIENCE

### Scott Group, Fairfield, NJ

*Field Engineer Intern*, Summer 20xx

- Assisted with the evaluation of field conditions and acceptance testing
- Supported quality assurance and quality control engineering materials testing
- Confirmed project layouts and other duties were in conformance with plans and specifications by applying survey knowledge
- Oversaw project drawings, adding changes when needed
- Provided document control assistance for correspondence, submittals, design releases
- Performed quantity tracking and productivity analysis for maximization of operation efficiency
- Collaborated with those involved in the scheduling process to prepare and update project schedule
- Responded to field for design clarification, managing sub-contractors field operations, initiating engineering design clarification, and verifying contract payments
- Utilized computer-aided design tools to assist the project engineer for the design of temporary structures

## EXTRACURRICULAR ACTIVITIES

**Florida Institute of Technology**, *Recruitment Ambassador*, August 2021- Present

- Target outreach to prospective students to assist with the college decision and application process
- Plan and administer bi-annual recruitment events at local high schools

**Minority Engineering Education Task (MEET)**, *Member*, August 2020-Present

**American Society of Civil Engineering (ASCE)**, *Student Ambassador*, May 2020-Present

- Steel Bridge Team Member, 20xx – 20xx