GRADUATE STUDENT PROGRESS FORM IV

IV. Admission to Candidacy

Note: See reverse side for instructions

Student Name: ____________________________ Date: _________________
ID No.: ______________________ email: ____________________________
Field of Study: __________________________
Degree Program: Master’s ______ or Ph.D. ______

1. Completed course deficiencies: ______________ Date

2. Completed 9 hours of graduate courses in good standing (Master’s only): ______________ Date

3. Approval (Master’s) or Completion (Ph.D.) of Program Plan: ______________ Date

4. Completion of Comprehensive Exam (Ph.D. only): ______________ Date

5. Approval of Thesis/Dissertation Proposal (Ph.D. only): ______________ Date

Advisor Signature ______________ Date

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GPC Approval ____________________________________

GPC Committee Signature ______________________ Date
INSTRUCTIONS TO THE STUDENT

This form admits the graduate student to candidacy so you can formally begin the research portion of your thesis or dissertation. It should be completed by the end of the first year (Master’s) or by the end of your 5th semester (Ph.D.) of graduate study.

1. Any course deficiencies listed on your Preliminary Conference form must be completed. Give date of completion. If you had no course deficiencies at admission then write ‘NA’ on line in Part 1.

2. For all Master’s students you must have completed at least 9 hours of course work in good standing. Record the date when this requirement was met.

3. Early in your graduate tenure you completed the DEGREE PROGRAM PLAN form. Doctoral students are admitted to candidacy when all formal course work is completed. Master’s students are admitted when the program plan is approved. Give the date that you met this requirement.

4. All doctoral students must have successfully passed the Comprehensive Examination. Refer to your Graduate Student Handbook for details for preparation and administration of the exam. Record the date that you successfully completed the examination.

5. If you are a doctoral student, list the defense date of your proposal to your committee.

Submit the completed form to the Biology office for GPC approval.