Each student's Graduate Advisory Committee must meet every six months. This report is to be completed, signed, and distributed within one week of the meeting to the Biological Sciences Office, the Chair of the Graduate Program, all committee members, and the student. A copy will be maintained in the student’s file.

Students complete and sign their section before giving it to the Faculty Advisor.

Name of student: _____________________  
Name of Advisor: _____________________

Date of meeting: _____________________

Committee members in attendance: _______________________________________________

**TO BE COMPLETED BY STUDENT**  
Student Signature ____________________________________________

1. Briefly review your research accomplishments since the last meeting. 
   Attach a report if one was submitted to the committee.

2. What specific recommendations were made by the Committee for future research?

3. What is the timetable for completion of your degree?
1. In the opinion of the committee, should this student continue in the degree program? Yes □ No □

2. Evaluate the student's performance in research and intellectual development *over the last six months*.

3. In terms of development as an independent scientific investigator, evaluate the student's strengths and weaknesses at this point in their graduate program.

4. Are the student's oral and written communication skills acceptable? If improvement is needed, what suggestions should be made to the student.

5. Identify any extant weaknesses or deficiencies, and describe how they are to be corrected.

6. Are there any other mitigating factors that should be made apparent to the Department Head or the Dean's Office regarding student performance, interaction with the advisor and committee, or the student's potential for completing the degree?