### Brevard County Jail Complex



# BACKGROUND PACKAGE FOR CONTRACT EMPLOYEES AND VOLUNTEERS

#### Instructions:

- 1. Read the instructions on the application carefully. All questions must be answered truthfully and to the best of your knowledge.
- 2. Complete the background package in full, leaving no gaps of employment. Provide a complete work history (complete addresses and phone numbers for all employment unless they are out of business. If out of business, state " of business ").
- 3. If you answer yes to any question or need to provide additional details list the question number and an explanation on a separate sheet of paper.
- 4. Please list 5 neighborhood references; **you do** not need to know your neighbors. We only need the address. Please supply complete addresses for all schools, and supply the dates attended (Example: 1996-2000). Please supply complete addresses for all personal references.
- 5. Please supply complete addresses for all schools, and supply the dates attended (Example: 1996-2000). Please supply complete addresses for all personal references.
- 6. Please list all residence addresses for the last <u>10 years</u>. If you are renting, provide landlord's name and address (if you are still living at home with your parents, just write "parents" in landlord space).
- 7. If you do not know a notary, we have notaries in the Jail Background/Reporting Unit. Bring the completed background package (in person) to the jail (Mon-Fri 8am to 5pm and we will notarize the background package for-you. (DO NOT SIGN PAPERWORK UNTIL IT IS NOTARIZED).
- 8. Mail or you can deliver the completed background package to:

**ATTN:** Inspectional Services

Brevard County Jail Complex 860 Camp Road Cocoa, FL 32927

9. Any questions please contact: **Deputy Charles Banks** (321) 633-0243

	Position Applied For:		
	Date Completed:		
	PERSONAL		
1. Full Name:	FIRST		MIDDLE
Maiden name or any other name(s) by which you a (List name, date of name change, reason for name		nge was registered	1)
2. Date of Birth: DAY	YEAR		
3. Place of Birth:	STATE	COUNTY	COUNTRY
4. Are you a citizen of the United States? Yes			
5. Social Security Number:			
6. Present Home Address:			
7. How long have you resided at this address?			
8. Home Phone: ()	Work Phone: (_	)	
Cell Phone: ()	Pager: (	)	
9. Driver's License Number:			
State Issued:	Expiration Date:	Section Control of Con	
0. Have you ever applied with any other law enforcer	nent agency? (CITY, STATE OR FEDER	ral) Yes	☐ No
If yes, list agency, position(s), date applied and sta	tus or outcome		
1. Are you currently or have you ever been law enforce	cement or corrections certifie	ed? Yes	☐ No
If yes, list certification, issuing state and date of ce	rtification		
2. Do You Drink Alcoholic Beverages? Yes	No		
If yes, describe your average weekly or monthly con	10 E		

### RESIDENCE HISTORY

14. List Chronologically, ALL Residence	ce Addresses For The <u>Last Ten Yea</u>	rs. Continue (	On A Separate Sheet if	Necessary.
Address:street address			STATE	ZIP
Own Rent Landlord's Name:				
Phone #: ()		i	10:	
Landlord's Mailing Address:	STREET ADDRESS	CITY	STATE	ZIP
Address:			STATE	ZIP
Phone #: ()				
Landlord's Mailing Address:		CITY	STATE	ZIP
Own Rent Landlord's Name:				ZIP
Phone #: ()		•	To:	
Landlord's Mailing Address:	STREET ADDRESS	CITY	STATE	ZIP
Address:street address	СПҮ		STATE	ZIP
Own Rent Landlord's Name:				
Phone #: ()	Dates Lived At Address: From	:	To:	
Landlord's Mailing Address:	STREET ADDRESS	CITY	STATE	ZIP
Address:street address	СПҮ		STATE	ZIP
	Dates Lived At Address: From		To	-
Phone #: ()	Dates Lived At Address: From	*:	To:	
Landlord's Mailing Address:	STREET ADDRESS	CITY .	STATE	ZIP

15. List **ALL** Cities, Counties, States or Countries you have ever lived, worked, or attended school during your lifetime. (Use Additional Sheet If Necessary)

City	County	State (Or Country)
	2	
All and the second seco		

FA	M	ILY	H	IST	O	RY	1
					•		

16. List **ALL** members of your immediate family, including spouse, ex-spouse(s), parents, step-parents, children, mother/father of child/children (if not married to), step-children, brothers, sisters, step-brothers and step-sisters. (Use Additional Sheet If Necessary)

Full Name	Address (If Deceased, State So Here)	Relationship	Occupation
		Land the second	

-			to any of the following questions, list the question number and a detailed explanation on a separate shee Location)
17.	Yes	No	Have you ever been ordered by a court to pay child support and/or alimony? If Yes, Please Provide Details.
18.			Have you ever been delinquent in child support and/or alimony? If Yes, Please Provide Details.

	EDUCATIONAL BACKGROUND			
19. If you answer <b>YES</b> to any of the separate sheet.	following questions, list the question number and g	ive a detailed explanation	on a	
21. While in school did	I or college were you ever subject to disciplinary ac you receive any awards or honors? itutes you have attended, beginning with high school		))	
School Name	Complete Address (List Street Name, City, State and Zip)	Dates Attended (List Month and Year)	Diploma/ Degree	
3				
	ORGANIZATIONS/MEMBERSHIPS			
23. List below ALL organizations yo				
Organizations/Memberships	Complete Address (List Street Name, City, State and Zip)	The state of the s	Dates From and To (List Month and Year)	
9				

### PERSONAL REFERENCES

24. List six (6) Personal References. These references must be people you have known at least three (3) years. Do not list relatives. If possible do not list neighbors.

Name:		Phone:	
STREET ADDRESS	СПҮ	STATE	ZIP
Occupation:		Years Known:	1
BUSINESS ADDRESS	СПУ	STATE	ZIP
Name:		Phone:	
STREET ADDRESS	CITY	STATE	ZIP
Occupation:		Years Known:	
BUSINESS ADDRESS	CITY	STATE	ZIP
Name:		Phone:	
STREET ADDRESS	CITY	STATE	ZIP
Occupation:	<del></del>	Years Known:	
BUSINESS ADDRESS	СПУ	STATE	ZIP
	<u> </u>	Discourse	
Name:			
STREET ADDRESS	CITY	STATE	ZIP
Occupation:		Years Known:	
BUSINESS ADDRESS	CITY	STATE	ZIP
Name:		Phone:	
STREET ADDRESS	CITY	STATE	ZIP
Occupation:		Years Known:	
BUSINESS ADDRESS	CITY	STATE	ZIP

PE	RSONAL REFERENCES (Continu	ued)	
Name:		Phone:	
	CITY	STATE	ZIP
STREET ADDRESS	CHY	STATE	ZIP
Occupation:		Years Known:	
BUSINESS ADDRESS	CITY	STATE	ZIP
DUSINESS ADDRESS	- Citi	SIAIL	2-11
7	NEIGHBORHOOD REFERENCE	S	
25. List the names and addresses of five (You do not have to personally know t		your apartment comp	lex.
<del></del>			
Name (If Known)	Address (Required)		Telephone (If Known)
	51		
	en e		
PE	RSONS RESIDING IN HOUSEHO	OLD	
26. List ALL persons that live in your hor	usehold and their occupation. (If under 18, ple	ease state age)	
Name	<b>Age</b> (If Under 18 Years of Age	Осси	pation
		-	
		Michigan Survey and Millians Survey and Millia	HIVATORIO ESPARANCIA DE LA CARRACTERIO

#### **EMPLOYMENT HISTORY**

27. List ALL previous employment beginning with your current or most recent employment. Include EVERY job you have held in your lifetime. You must include all information requested for all periods of employment. Include all periods of unemployment of thirty (30) days or longer. Attach a separate sheet of paper if necessary to include ALL employment. From: \_\_\_\_\_\_\_MONTH & YEAR MONTH & YEAR EMPLOYER

STREET ADDRESS OR POST OFFICE BOX	Cri	Y	STATE	ZIP
	( )			
JOB TITLE		AREA CODE & PHON	IE NUMBER	
DESCR	IPTION OF DUTIES	Peerre (10 et al 1184); celtra <del>vellia</del>		
DESCRIPTION	OF DUTIES CONTINUED			
NAME AND TITLE OF SUPERVISOR		REASON FOR L	EAVING	
*	From:	MONTH & YEAR	To:	
EMPLOYER	N	MONTH & YEAR	MONT	H & YEAR
STREET ADDRESS OR POST OFFICE BOX	CIT	Y	STATE	ZIP
JOB TITLE	()_	AREA CODE & PHON		
DESCR	IPTION OF DUTIES			
DESCRIPTION	OF DUTIES CONTINUED			
NAME AND TITLE OF SUPERVISOR		REASON FOR L	EAVING	
	From:	MONTH & YEAR	То:	
EMPLOYER		MONTH & YEAR	MONT	H & YEAR
STREET ADDRESS OR POST OFFICE BOX	Сп	Y	STATE	ZIP
JOB TITLE		AREA CODE & PHON	IE NUMBER	
DECOR	IPTION OF DUTIES			
DESCR	I HON OF DOTIES			
DESCRIPTION	OF DUTIES CONTINUED			*
NAME AND TITLE OF SUPERVISOR	· · · · · · · · · · · · · · · · · · ·	REASON FOR L	EAVING	

### **EMPLOYMENT HISTORY (Continued)**

	Passa.		То	
EMPLOYER	From:	MONTH & YEAR	_ 10:	MONTH & YEAR
STREET ADDRESS OR POST OFFICE BOX		CITY	STATE	ZIP
3.1.2.1.3.5.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	(	AREA CODE & I		
JOB TITLE		AREA CODE & I	PHONE NUMBER	
DESCR	RIPTION OF DUTIES			
DESCRIPTION	N OF DUTIES CONTINUED	***************************************		
NAME AND TITLE OF SUPERVISOR		REASON FO	OR LEAVING	
	From:		To:	
EMPLOYER	Trom.	MONTH & YEAR		MONTH & YEAR
STREET ADDRESS OR POST OFFICE BOX		CITY	STATE	ZIP
JOB TITLE		AREA CODE & F	PHONE NUMBER	
DESCR	RIPTION OF DUTIES			
DESCRIPTION	OF DUTIES CONTINUED			
NAME AND TITLE OF SUPERVISOR		REASON E	OR LEAVING	
	From:	MONTH & YEAR	To:	
EMPLOYER		MONTH & YEAR	_	MONTH & YEAR
STREET ADDRESS OR POST OFFICE BOX		CITY	STATE	ZIF
JOB TITLE		AREA CODE & F	PHONE NUMBER	
U-100 NOCTO	RIPTION OF DUTIES	AKLA CODE C	TIONE NOMBER	
	OF DUTIES CONTINUED			
NAME AND TITLE OF SUPERVISOR		REASON FO	OR LEAVING	
	From:		To:	
EMPLOYER		MONTH & YEAR		MONTH & YEAR
STREET ADDRESS OR POST OFFICE BOX		CITY	STATE	ZIP
JOB TITLE		) AREA CODE & F	PHONE NUMBER	
DESCR	RIPTION OF DUTIES			
DESCRIPTION	OF DUTIES CONTINUED			
NAME AND TITLE OF SUPERVISOR		REASON FO	OR LEAVING	

			EMPLOYMENT HISTORY (Continued)
If you paper.	answer	YES to	o any of the following questions, list the question number and a detailed explanation on a separate sheet of
28.	Yes	No	Do you object to your present employer being contacted? (If Yes, contact with your current employer will be delayed until an employment offer has been made.)
29.			Were you ever discharged, terminated, fired or forced to resign?
30.			Have you ever been suspended by an employer?
31.			Have you ever been sued by an employer?
32.			Has an employer ever taken disciplinary action against you?
33.			Have you ever taken anything without authorization/permission from an employer? (This includes, but is not limited to, theft of time or money.)
34.			Do you have objections to shift work or working weekends or holidays?
			CRIMINAL HISTORY
			o any of the following questions, list the question number and a detailed explanation on a separate sheet. on, offense and penalty or final disposition.)
35.	Yes	No	Do you have any criminal wants, warrants or court process of any other type pending?
36.			Have you ever been arrested or convicted of a crime by any court of law or police agency?
37.			Have you ever had a criminal sentence plea bargained, had your rights restored or pardoned?
38.			Have you ever had criminal prosecution deferred?
39.			Have you ever served community service in lieu of criminal conviction?
40.			Have you ever taken a polygraph examination?
41.			Have you ever made a false insurance claim?
42.			Are you currently involved in any civil litigation or lawsuit of any kind?
43.			Have you ever had any records sealed or expunged?
44.			Have you ever been detained by a law enforcement officer for investigative purposes or to your knowledge, have you ever been the subject or a suspect in any criminal investigation?
45.			Are you now or have you ever been a member of any organization, association, movement, group or combination of persons which has adopted the policy of advocating or approving the commission of acts of force, intimidation, violence or other illegal acts to deny persons their rights under the Constitution of the United States of America? If <b>Yes</b> , list name of organizations, dates, extent of involvement on separat sheet of paper.
46.			Do you currently bear any intentionally inflicted scar, insignia, tattoo or other permanent bodily marking depicting symbols or words which are commonly associated with any subversive or paramilitary organization? If <b>Yes</b> , please explain on separate sheet of paper.
47.			Have you ever sexually abused another person?
48.			Have you ever physically abused another person?
49.			Have you ever committed perjury or made a false report to a law enforcement agency?
50.			Have you ever aided, abetted, solicited or been an accomplice (before or after the fact) to a criminal offense?

51.	Yes	No	Have you ever engaged in the unlawful use of illegal drugs or alcohol use on the job?
			Have you ever committed or been involved in any undetected crime of any type?
52.			Have you ever been involved in the sale, delivery, manufacture or trafficking of any illegal or controlled
53.			substance?
			CIVIL HISTORY
If you	answer `	YES to	any of the following questions, list the question number and a detailed explanation on a separate sheet.
(Includ	le dates,	locatio	on and penalties.)
5.1	Yes	No	Do you have any type of civil process or litigation pending at this time?
54.			
55.			Have you ever been served civil process of any type, either directly or by service through another person, family member or attorney?
56.			Have you ever been involved in civil litigation or court process of any type, either as a plaintiff, respondent or witness? (Example: Divorce, Repossession, Lien, Debt of Any Type, Contract Dispute, Eviction, Contempt of Court)
57.			Have you ever settled a civil matter in which you were involved?
58.			Has a legal judgment ever been issued against you? (i.e.: Divorce, Child Support, Alimony or Any Other Type)
59.			Have you ever had any property repossessed?
60.			Have you ever had your wages garnished?
61.			Have you ever been involved in an eviction?
62.			Have you ever owned your own business or been self-employed?
63.			Have you ever obtained a city or county occupational license?
64.			Have you ever registered with any State Department of Revenue for the payment of sales tax?
65.			Have you ever incorporated, been involved in a partnership, or filed for a fictitious name?
66.			Have you ever had a lien or judgment filed against you or your business?
			DRIVING HISTORY
			any of the following questions, list the question number and a detailed explanation on a separate sheet.
(meraa	Yes	No	and politices,
67.			Have you ever been refused a driver's license by any state?
68.			Has your driver's license ever been suspended or revoked?
69.			Have you ever received a traffic citation?
70.			Have you had any traffic citations which you failed to pay?
71.			Have you ever had automobile insurance withdrawn or revoked, or have you ever been refused automobile insurance?
72.			Have you ever reported your driver's license lost or stolen?
73.			Were you ever issued a duplicate license?
74.			Have you ever been involved in a traffic accident?
75.			Have you ever been issued a driver's license in another state? If yes, please list state(s)

#### **MILITARY HISTORY**

In this Background Application, the term "Armed Forces" is defined as any Military, Paramilitary, or Coast Guard organization of any nation, including ROTC, Reserve or National Guard component of any such organization.

If you answer YES to any of the following questions, list the question number and a detailed explanation on a separate sheet. 76. Are you registered with the selective service system? If so, list the date and location registered: Classification Number: Have you received information from the Selective Service System indicating that you may be inducted 77. into the armed forces in the near future? Have you ever served in the Armed Forces of the United States? (Continue on separate sheet if more than one branch 78. Branch Served: Dates Served: Highest Rank Achieved: Service Number: Have you ever served in the Armed Forces in another country? 79. 80. Were you ever employed by the government of any foreign nation? Were you ever tried, punished, reprimanded or reduced in rank for the infraction of any rule or regulation 81. while in the Armed Forces? 82. Has your separation or discharge ever been changed? While in the Armed Forces, did you ever receive any medals, awards or decorations? 83. 84. Are you on active duty at this time?

Have you received other than an honorable discharge? (If so, provide type of discharge and written explanation.)

85.

#### PERSONAL INQUIRY WAIVER

#### AUTHORIZATION FOR THE RELEASE OF INFORMATION TO THE BREVARD COUNTY SHERIFF'S OFFICE

I RESPECTFULLY REQUEST AND AUTHORIZE YOU TO FURNISH TO THE BREVARD COUNTY SHERIFF'S OFFICE ANY AND ALL INFORMATION YOU MAY HAVE CONCERNING ME, MY WORK RECORD, SCHOOL RECORD, CRIMINAL RECORD/HISTORY, REPUTATION, FINANCIAL AND/OR CREDIT STATUS. PLEASE INCLUDE ANY DOCUMENTATION REQUESTED AS EVIDENCE OF SUCH INFORMATION. THE INFORMATION IS TO BE USED TO ASSIST THE BREVARD COUNTY SHERIFF'S OFFICE IN DETERMINING MY QUALIFICATIONS AND FITNESS FOR EMPLOYMENT WITH THE BREVARD COUNTY SHERIFF'S OFFICE, AND/OR TO DETERMINE MY FITNESS AND ABILITY TO ENTER THE JAIL FACILITY(IES) AND/OR OFFICES OF THE BREVARD COUNTY SHERIFF'S OFFICE.

I HEREBY EXPRESSLY RELEASE YOU, YOUR ORGANIZATION, AGENTS AND EMPLOYEES FROM ANY LIABILITY OR DAMAGE WHICH MAY RESULT FROM THE FURNISHING OF THE INFORMATION REQUESTED ABOVE.

APPLICANT SIGNATURE	
PRINTED FULL NAME	
TODAY'S DATE:	_
Florida Statute 768.095~Employer immunity from liabile former or current employeesAn employer who disclose current employee to a prospective employer of the former the prospective employer or of the former or current employer or its consequences unless it is shown by information disclosed by the former or current employer civil right of the former or current employee protected unless it is shown by the former or current employee protected unless it is shown by the former or current employee protected unless than the former or current employee protected	ses information about a former or er or current employee upon request of ployee is immune from civil liability for y clear and convincing evidence that the r was knowingly false or violated any
STATE OF FLORIDA, COUNTY OF BREVARD	
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFOR	RE ME THIS DAY OF,
, BY	
ME OR HAS PRODUCED	
NOTARY PUBLIC – STATE OF FLORIDA	
SIGNATURE	
Printed Name:	
Commission Number:	

My Commission Expires:

#### **AFFIRMATION**

I HEREBY AFFIRM THAT THIS BACKGROUND PACKAGE CONTAINS NO MISREPRESENTATIONS, FALSIFICATIONS, OMMISSIONS OR CONCEALMENT OF MATERIAL FACT AND THAT THE INFORMATION GIVEN BY ME IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AM AWARE THAT THE STATEMENTS MADE BY ME ON THIS APPLICATION ARE SUBJECT TO INVESTIGATION, AND THAT SHOULD ANY INVESTIGATION DISCLOSE ANY MISREPRESENTATION, FALSIFICATION, OMMISSION OR CONCEALMENT OF MATERIAL FACT, THAT I MAY BE DISCONTINUED FROM FURTHER CONSIDERATION FOR EMPLOYMENT AND/OR PERMISSION TO VOLUNTARY ENTER THE BREVARD COUNTY JAIL AND/OR OFFICES OF THE BREVARD COUNTY SHERIFF'S OFFICE OR, IF ALREADY EMPLOYED OR PERMITTED TO ENTER SAID FACILITIES, MAY BE SUBJECT TO SEPARATION ACTION AND/OR REVOKING OF SAID PERMISSION TO ENTER.

FURTHER, I UNDERSTAND THAT EXCEPT FOR EXEMPTED INFORMATION AS PROVIDED FOR IN FLORIDA STATUTE 119, THIS BACKGROUND PACKAGE IS PUBLIC RECORD.

SIGNATURE OF APPLICANT:				
PRINTED FULL NAME:				
TODAY'S DATE:				
STATE OF FLORIDA, COUNTY OF BREVARD				
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS DAY OF				
MONTH YEAR PRINTED NAME OF APPLICANT				
WHO IS PERSONALLY KNOWN TO ME OR HAS PRODUCED				
AS IDENTIFICATION.				
NOTARY PUBLIC – STATE OF FLORIDA				
SIGNATURE				
Printed Name:				
Commission Number:				
My Commission Expires:				