DO I NEED TO BECOME AN APPROVED DRIVER?
Follow the flowchart questions below.

START HERE.

Does your position require that you drive in order to conduct university business?

Hint: Look at your job description or ask your supervisor.

- YES
  - You must become an approved driver.

- NO
  - Will you be driving any of the following?
    - a university-owned vehicle
    - a vehicle rented in order to conduct university business
    - a "loaner" vehicle
    - a leased vehicle

- NO
  - Will you be driving your personal vehicle and entitled to receive mileage reimbursement?

- YES
  - No, you do not need to become an approved driver.

- NO
  - Call the Office of Compliance and Risk Management at 321-674-8885.